## PROCEDURES AND POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES FOR 2019-2020

> Our institution is fully computerized.

To carry out the administration work adequate systems are available. Our college owns a well equipped and fully automated library with the State-of –the –Art facilities like...

- ➤ Online Public Access Catalogue System (OPAC) is available for easy accession of books.
- We have many national and international journals and magazines in all disciplines.
- ➤ We are a member of British Council and American Library Chennai.
- ➤ We have provided E-Gate facility for Students Entry
- Online reference of e-books and online purchase of books is available using DELNET, INFLIBNET.
- ➤ 300 systems are available in our institution for students and faculties.
- > 50 systems are connected with internet facility.
- ➤ Internet speed of 4 mbps band width is available to enhance the speedy online access.
- > The Staff rooms are equipped with latest systems and are Inter-connected connected
- ➤ The faculty members can convey the necessary instructions and other announcements to the students from the Audio system which is available in each and every class room.