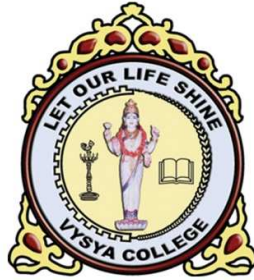# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Annual Quality Assurance Report
For the Period 1st July 2017 to 30th June 2018

of

Vysya College, Salem-103.

Submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072

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The Annual Quality Assurance Report (AQAR) of the IQAC
For the Period 1st July 2017 to 30th June 2018
Vysya College, Salem-103.

Part – A

AQAR for the year	**2017-18**

1. Details of the Institution

1.1 Name of the Institution	VYSYA COLLEGE, SALEM
1.2 Address Line 1	RAMAKRISHNAPURAM
Address Line 2	AYODHIYAPATTINAM
City/Town	SALEM
State	TAMILNADU
Pin Code	636103
Institution e-mail address	principal@vysyacollege.org
Contact Nos.	9994415720/9994415730
Name of the Head of the Institution:	Dr. P. VENKATESAN
Tel. No. with STD Code:	0427-2240107
Mobile:	9994415730
Name of the IQAC Co-ordinator:	K.VENKATARAMANAN
Mobile:	9944415725
IQAC e-mail address:	vysyaiqac@gmail.com

1.3 NAAC Track ID

(OR)

| TNCOGN11346 |

1.4 NAAC Executive Committee No. & Date: | EC(SC)/18/A&A/18..3 DATED 5.11.2016 |

1.5 Website address: | www.vysyacollege.org |

Web-link of the AQAR: | http://www.vysyacollege.org/pdf/2017-2018.pdf |

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	---	03.05.2004	02.05.2009
2	2nd Cycle	A	3.22	27.03.2011	26.03.2016
3	3rd Cycle	A	3.32	05.11.2016	04.11.2021

1.7 Date of Establishment of IQAC: | 28/12/2004 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

   i.   AQAR 2012 – 2013 submitted to NAAC on 04/10/2013

   ii. AQAR 2013 – 2014 submitted to NAAC on 26/07/2014

   iii. AQAR 2014 – 2015 submitted to NAAC on 08/07/2015

   iv. AQAR 2015 – 2016 submitted to NAAC on 12/07/2016

   v.   AQAR 2016- 2017 submitted to NAAC on 02/08/2017

1.9 Institutional Status

University   State ☑ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☑   No ☐
(E.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

   Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☐ Totally Self-financing ✓

1.10 Type of Faculty/Programme

Arts ✓   Science ✓   Commerce ✓ Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ✓

Others (Specify) ____

1.11 Name of the Affiliating University *(for the Colleges)*   PERIYAR UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-----		
University with Potential for Excellence	-----	UGC-CPE	-----
DST Star Scheme	-----	UGC-CE	-----
UGC-Special Assistance Programme	-----	DST-FIST	-----
UGC-Innovative PG programmes	-----	Any other (*Specify*)	-----
UGC-COP Programmes	-----		

2. IQAC Composition and Activities

2.1 No. of Teachers   6

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   1

2.4 No. of Management representatives   1

2.5 No. of Alumni   1

2.6 No. of any other stakeholder and Community representatives   2

2.7 No. of Employers/ Industrialists   1

2.8 No. of other External Experts   2

2.9 Total No. of members   15

2.10 No. of IQAC meetings held   3

2.11 No. of meetings with various stakeholders: No. 2   Faculty 9

Non-Teaching Staff Students [2]   Alumni [-]   Others [-]

2.12 Has IQAC received any funding from UGC during the year? Yes [ ]   No [✓]

If yes, mention the amount [---]

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [ ]   National [ ]   State [ ]   Institution Level [ ]

   (ii) Themes:

2.14 Significant Activities and contributions made by IQAC

➢ In the beginning of every academic year, IQAC along with the Head of the Departments wise various effective plans to,
  ● Conduct HOD's meeting once in a month to examine the growth of various disciplines.
  ● Re-form questionnaire for students' feedback.
  ● Solve the grievances of the students by taking proper action.
  ● Conduct National Seminar/ Workshop/ Symposium/ Conferences.

2.15 Plan of Action by IQAC/Outcome

➢ It was planned to begin the academic year 2017- 2018 on the third week of June for the UG and PG Courses. The plan of action taken for the empowerment of students and the institution is as follows.
  ● The detail scheme (lesson plan) has to be prepared for all the papers by the faculty members
  ● Apart from regular curriculum, communication skill classes are planned for all I year UG students.
  ● Soft skill training programmes are planned for all UG students.
  ● To conduct Diploma in Medical Lab Technician (DMLT) as a value added course for Bio chemistry, Bio- Technology, Micro Biology students.
  ● It is planned to conduct Unit tests and model exams for each semester based on the University pattern.
  ● Every department has planned to conduct National Seminar/ symposiums/ workshops, conferences and Intercollegiate meet in relevant to the recent scenario.
  ● Planned to organise various Association Functions by Departments
  ● A magazine, with the latest updating articles and news related to their subject has to be released by all the departments.
  ● Communication skill development programmes are planned exclusively for final year PG students to enrich their language.
  ● It is planned to arrange Industrial visits for the students to enhance the vision through their career.
  ● It is planned to arrange Guest lecture for the students' enhancement of knowledge over their subject.
  ● Various student development programmes are planned for their excellence.
  ● It is planned to organise Faculty development programmes for the betterment of the faculty members.

2.15 Whether the AQAR was placed in statutory body: Yes ✓ No ☐

Management ✓ Syndicate ☐ Any other body ☐

Provide the details of the action taken
- IQAC submits the plan to the management. Management discussed the same with IQAC Members and extended their support for execution.

Part – B
Criterion – I

1. Curricular Aspects
1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	---	---	---	---
P.G	7	---	7	---
U.G	11	---	11	---
P.G Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others/M.Phil	4	---	4	---
TOTAL	22	---	22	---

Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: CBCS
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	22 PROGRAMMES
Trimester	---
Annual	---

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☑
(On all aspects)

Mode of feedback : Online ☑ Manual ☐ Co-operating schools (for PEI) ☐

(Feedback Analysis is given in the Annexure-II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

➢ As the college is affiliated to Periyar University, Salem, we follow the CBCS (Choice Based Credit System) pattern from 2008- 2009 onwards.

➢ During the academic year 2017 - 18, we received a communication from the Periyar University, Salem regarding the change of Syllabus in both UG and PG Programmes.

1.5 Any new Department/Centre introduced during the year. If yes, give details. Yes

➢ We have applied to the Periyar University, Salem to start B.Sc(Botany) & B.Sc(Zoology) courses from the academic year 2018-2019.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
69	68	---	01	---

2.2 No. of permanent faculty with Ph.D. 09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year :

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	---	---	---	---	---	---	---		---

2.4 No. of Guest and Visiting faculty and Temporary faculty ---- | ---- | ----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	---		
Presented papers			---
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

➢ Daily five words with their vernacular and English meanings along with the usage are announced through Public Address System to enrich English vocabulary.

➢ The Thirukural is explained with the meaning to the students to realize and make their life faultless through Public Address System.

➢ Before the commencement of each academic year all the Head of the Departments prepare their academic year plan under the guidance of Principal to complete their syllabus on time.

➢ Teaching method is empowered with the help of power point presentation.

➢ In addition to lecture method, our faculty members follow interactive teaching, project based learning, Computer Assisted Learning etc.

➢ Study materials are given to the students in the form of printouts.

➢ Guest lectures are provided to the students by eminent experts to concentrate on various subjects from various fields.

➢ Seminars, Symposium, Inter-Collegiate meet; Workshops are conducted by various departments.

➢ We offer few entrepreneurship programmes to the students to develop their business skills through EDC- Entrepreneurship development cell.

➢ Soft Skill Programme, Aptitude Training, Communication Skill Training, Personality Development and English Language Training are provided to the students.

➢ Feed back is obtained from the students twice in each semester.

➢ Parents can view the progress, marks, attendance, university exam time table etc. of their wards by using Unique ID through our college website (www.vysyacollege.org).

➢ Classes are handled in an interactive manner by using

- Chalk and Talk Method
- Power point presentation
- Case Study Method
- Video Representations
- Using educational CD's and online materials

2.7 Total No. of actual teaching days during this academic year | 180 days |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):

➢ Our college is affiliated to Periyar University Salem, Tamilnadu.

➢ Continuous internal assessment (CIA) has to be done based on the University norms.

➢ For the university examinations question papers will be received from Periyar University for each semester.

2.9   No. of faculty members involved in curriculum restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | 1 | -- | -- |

2.10 Average percentage of attendance of students | 80% |

2.11 Course/Programme wise Distribution of pass percentage: (2017 - 2018)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com.	83	1	23	11	-	42.00
B.Com.,(CA)	52	1	12	3	-	30.07
BBA	34	-	12	4	-	47.00
BA (ENG)	59	-	21	07	-	47.45
B.Sc(CS)	65	7	27	-	-	52.30
BCA	67	1	27	3	-	46.26
B.Sc(BT)	30	2	5	5	-	33.03
B.Sc(Micro)	21	03	08	03	--	66.66
B.Sc(Bio-Che)	20	05	13	01	--	95.00
B.Sc(Maths)	113	25	42	4	-	62.83
MA(ENG)	24	-	5	-	-	20.00
M.Sc.,(Maths)	25	1	6	-	-	28.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

➢ IQAC contributes by setting innovative plans for teaching and learning process.

➢ Checking the execution of lesson plans (schemes) provided by the faculty members.

➢ Examine the Teaching and Learning process by collecting feedback from the students.

➢ Track the students' progress through Unit tests, Seminars and Model exams.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees 2017- 2018	Number of Vacant Positions	Number of permanent positions filled during the Year (2017- 2018)	Number of positions filled temporarily
Administrative Staff	29	---	---	---
Technical Staff	05	---	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Planned to initiate Ph.D programs for some disciplines.
- IQAC planned to procure some more international journals, online journals to our library for developing new innovative research ideas.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	---	---	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	---		

3.5 Details on Impact factor of publications:

Range | --- | Average | --- | dex | --- | Nos. in SCOPUS | --- |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects *(other than compulsory by the University)*	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published   i) With ISBN No. | --- | Chapters in Edited Books | ------- |

                 ii) Without ISBN No. | ------ |

3.8 No. of University Departments receiving funds from

               UGC-SAP | --- | CAS | --- | DST-FIST | --- |

                 DPE | --- | DBT Scheme/funds | --- |

3.9 For colleges   Autonomy | --- | CPE | --- | DBT Star Scheme | --- |

              INSPIRE | --- | CE | --- | Any Other (specify) | --- |

3.10 Revenue generated through consultancy | --- |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	04	---	---
Sponsoring agencies	---	--		---	---

3.12 No. of faculty served as experts, chairpersons or resource persons | --- |

3.13 No. of collaboration   International | --- | National | --- | Any other | --- |

3.14 No. of linkages created during this year | --- |

3.15 Total budget for research for current year in lakhs:

     From funding agency | --- | From Management of University/College | --- |

         Total | --- |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them | --- |

3.19 No. of Ph.D. awarded by faculty from the Institution | --- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

     JRF | --- | SRF | --- | Project Fellows | --- | Any other | --- |

3.21 No. of students Participated in NSS events:

University level	40	State level	11
National level	02	International level	---

3.22 No. of students participated in NCC events:

University level	---	State level	---
National level	---	International level	---

3.23 No. of Awards won in NSS:

University level	---	State level	---
National level	---	International level	---

3.24 No. of Awards won in NCC:

University level	---	State level	---
National level	---	International level	---

3.25 No. of Extension activities organized

University forum	---	College forum	---

NCC	---	NSS	48	RRC	---	YRC	---

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Our institution always has the special concern to the moral and social responsibilities. We also motivate and induce the students to take part of in their extension activity. The following programmes are conducted during the year 2017- 2018.

- Blood Donation Camp.
- Eye camp-jointly conducted with Vasan Eye Care
- Youth Development Programme-Ramakrishna Mission, Salem.
- RD Camp held at Chennai for NSS Students
- HIV/ AIDS Awareness Programme
- Voters Awareness Programme
- Road Safety Awareness
- First aid – training Programme
- Anti- tobacco awareness programm
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17.48 acres	----	From Tuition fees and managed by the trust	17.48 acres
Class rooms	55	----	From Tuition fees and managed by the trust	----
Laboratories	14	----	From Tuition fees and managed by the trust	----
Seminar Halls	03	----	From Tuition fees and managed by the trust	----
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	250	----	From Tuition fees and managed by the trust	----
Value of the equipment purchased during the year (Rs. in Lakhs)		----	From Tuition fees and managed by the trust	----
Others		----	From Tuition fees and managed by the trust	----

4.2 Computerization of administration and library

➢ Our institution is fully computerised.

To carry out the administration work adequate systems are available.

➢ Our college own a well equipped and fully automated library with the State-of –the –Art facilities like...

➢ Online Public Access Catalogue System (OPAC) is available for easy accession of books.

➢ We have many national and international journals and magazines in all disciplines.

➢ We are a member of British Council and American Library Chennai.

➢ We have provided E-Gate facility for Students Entry

➢ Online reference of e-books and online purchase of books is available using DELNET, INFLIBNET.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23,530	`. 5,014,122	801	`. 1,99,393	24,331	`. 5213515
Reference Books	1,738	`. 1,616,886	7	19,943	1745	`. 1636829
e-Books	----	----	---	----	---	---
Journals	16	`. 29,875		`.	16	`. 29,875
e-Journals	---	---	--	---	---	---
Digital Database	---	---	--	---	---	---
CD & Video	1015	---	--	---	1015	---
Cassettes	380	---	---	---	380	---

4.4 Technology Up gradation (Over all)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	300	4	4mbps	60	190	2	32	16
Added	--	--	--	--	--	--	--	--
Total	300	4	4mbps	60	190	2	32	16

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- 250 systems are available in our institution for students and faculties.
- 50 systems are connected with internet facility.
- Internet speed of 2 mbps band width is available to enhance the speedy online access.
- Our campus is enabled with Wi-Fi networking.
- The Staff rooms are equipped with latest systems and are connected with local area network (LAN).
- The faculty members can convey the necessary instructions to the students from the Audio system which is available in each and every class room.
- **4.6 Amount spent on maintenance in lakhs:**

  i) ICT `.643716

  ii) Campus Infrastructure and facilities `.1058050

  iii) Equipments `.845825

  iv) Others `.258779

  Total : `.2806370

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Feedback is collected from the students twice in a semester and if there is any grievance, IQAC will take necessary steps to resolve and rectify it.
- IQAC along with placement cell provides information about various companies as a part of student support services.

- In each and every Semester Unit Test will be conducted and students' progressions are conveyed to the parents periodically by I-Net Software as well as through post with their marks.
- Result analysis will be done in all subjects, feedback is also taken from the students and also through that the slow learners can be easily identified.
- Extra lab sessions are arranged for delicate students with an intention to improve their technical knowledge.
- We conduct Remedial classes for slow learners in all subjects.
- With the help of University Revised Questions, the faculty members train the students to answer the questions in the University Exams.

➢ We offer few entrepreneurship programmes to the students to develop their business skills through EDC- Entrepreneurship development cell.

5.2 Efforts made by the institution for tracking the progression

The institution aspires to make the students' progress in their life and career. The following steps are taken for their success.

➢ Evaluate them by conducting tests, model exams.

➢ Student Management system Software is developed by I-NET Solutions, Chennai, and the software is installed in our college to help the parents to view the academic details of their wards' attendance, University marks, and Last date for the payment of fees (Hostel fees, bus fees, semester fees) and other details through internet.

➢ A separate user ID and password is provided to the parents to view the above details of their wards'.

➢ Necessary information like time table, reopening date etc is sent to the mobile number of the students/parents immediately.

➢ Soft skills, communication skills and aptitude training are given to the students to face the interview and get placed in various MNCs

➢ Honour the students with the cash award of Rs.2000/- for getting centum in the University examination.

➢ Our Department of Computer Science has developed software which is installed in our office computers for giving Bonafide Certificate, Bonafide Certificate for Bus pass concession, Study Certificate, No Objection Certificate, Fees Certificate [Income tax & Bank loan], Conduct Certificate, Attendance Certificate, and Course Completion Certificate, imprinted with the students' photograph for the benefit of the students.

➢ Encourage them by providing the registration fee and Travelling Allowance for winning prizes in various intercollegiate meet & Seminars/Symposiums/Workshops etc.,.

➢ Award cash prizes of Rs 2000 for students who qualified in the professional auditing courses like CA, ICWA, and ACS.

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph.D
1853	84	03	-----

(b) No. of students outside the state $\boxed{2}$

(c) No. of international students $\boxed{\text{--------}}$

Men | No | % |
|---|---|
| 1054 | 54.3 |

Women | No | % |
|---|---|
| 886 | 45.6 |

Last Year (2016-2017)						This Year (2017-2018)					
General OC	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
127	186	21	1540	03	1882	157	186	25	1530	03	1901

Demand ratio: 2:1   Dropout: 2 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Aptitude classes and Soft skill training programmes are conducted for all the final year UG and PG students to help them in competitive exams.
- An Aptitude book is prepared by the faculty members of Mathematics and is issued to all UG students to develop their aptitude skills, which will be useful for their placement.
- Soft Skill Programme, Aptitude Training, Communication Skill Training, Personality Development and English Language Training are provided to the students.

No. of students beneficiaries $\boxed{500}$

5.5 No. of students qualified in these examinations

NET $\boxed{\text{---}}$ SET/SLET $\boxed{\text{---}}$ ATE $\boxed{\text{---}}$ CAT $\boxed{\text{---}}$
IAS/IPS etc $\boxed{\text{---}}$ State PSC $\boxed{\text{---}}$ UPSC $\boxed{\text{---}}$ rs $\boxed{\text{---}}$

5.6 Details of student counselling and career guidance

- Our college placement cell is organising and giving career guidance for all the final year UG and PG students.
- IQAC motivates the students for getting a good placement through On and Off campus.
- **No. of students benefitted** $\boxed{250}$

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	350	130	120

5.8 Details of gender sensitization programmes

➢ The girl students are given Guest Lecture on the Eve of Women's day to create an awareness

➢ HIV and AIDS awareness Programme is given via NSS.

➢ NSS organises Sex abuse awareness programme.

➢ To make the girl students to specialize in the field of hand-craft, they are given training in toys-making, embroidery, glass- painting etc.,

➢ Women's Safety and Development programme is organised for the female students.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   2   ational level   2   International level   ---

    No. of students participated in cultural events

State/ University level   150   National level   95   International level   --

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   3   National level   --   International level   ---

Cultural: State/ University level   13   National level   ---   International level   ---

5.10 Scholarships and Financial Support

		Number of students	Amount (`.)
Financial support from institution (2017-18)		370	`.1832250
Financial support from government (SC/ST)	**Tuition fees**	104	`.2,91,750
	Scholarship	104	`.3,94,010
Financial support from other sources		---	---
Number of students who received International/ National recognitions		---	---

5.11   Student organised / initiatives

Fairs   : State/ University level | --- | National level | --- | International level | --- |

Exhibition: State/ University level | -- | National level | --- | International level | --- |

5.12   No. of social initiatives undertaken by the students | 01 |

5.13 Major grievances of students (if any) redressed:

Our institution has Grievance cell, which is maintained to solve the problems of the students.

- Increased the number of Books in our College library.
- Multiple copies of some of the books were provided based on the requisition of the students.
- Increased the Transport facility.
- Generator facility is provided in the Ladies Hostel.
- Latest kitchen equipments (Dosa, Chapatti machine, Rice cooking Utensils) are made available in hostel.
- Provided college bus facility for the students from remote area.
- R-O water plant is availed in the campus.
- Delicious food is prepared in hygienic way in the modernized kitchen.
- Supply of hot water is ensured round the clock with the help of solar water heaters.

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

   VISION
   ➢ To make the Salem district (number one) in the field of higher education on a par with National and International standards.
   ➢ To become a globally recognized centre of excellence in the field of Higher Education and research
   ➢ To provide the education through the innovative methods keeping pace with the changing scenario.
   ➢ To enhance students skills in an effective way.

   MISSION
   ➢ Our mission is to generate the knowledge with discipline
   ➢ To provide quality education at affordable cost for the rural students.
   ➢ To enhance the wisdom and to extend it further for the service of humanity.
   ➢ To cherish, advocate, nurture and live with our values.

6.2 Does the Institution has a management Information System

   ➢ Yes, the institution has a well established and maintained Management Information System.
   ➢ For every student a unique ID and Password is given through which day to day activities of the college can be seen through our college website.
   ➢ The list of systems given below helps not only the students but also the parents to follow the administration and students developmental process.
   ➢ Students Admissions

- Students Fee Details
- Students Attendance (via I-NET Software)
- Evaluation & Examination Procedures
- Fully automated Library
- Updation of Marks (College and University exams), Attendance is made known via website & letters.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Our college is affiliated to The Periyar University, Salem and so we follow the Curriculum/Syllabus framed by the University Board of Studies for UG/ PG/ M.PHIL programmes.
- We follow the Choice Based Credit System (CBCS Pattern) given by the university.
- Apart from the regular curriculum we also provide ELTP & Soft Skill for all the students.
- We also provide Aptitude classes for final year UG students.

6.3.2 Teaching and Learning
Certain steps are followed to enhance the teaching & learning methods.
- The college has adequate number of qualified and competent faculty to handle all the courses.
- The college provides the course details and schedule in all learning courses, which makes the students to enlighten their career as soon as they step into the college.
- In the very first day of the semester the college provides the scheme (Lesson Plan)for the students to get an idea of what they are going to learn.
- Faculty members issue print outs in their concerned subjects to the students to enhance their subject knowledge and for easy understanding.
- Chalk & Talk (Aural & oral) method is used in the classroom. Most of the classrooms are provided with LCD, computers & screens to enhance the teaching through PPT.
- The computer –aided learning is given more priority in teaching and learning methods by which the students learning and their understanding is made easy.
- Video representations are given for easy analysis of structures and functions in certain disciplines through online or using the CD's and video cassettes available in the library.
- The college creates a culture of instilling and nurturing creativity and temper among the learners through various academic activities like seminar, workshop, industrial visit, communication skills, and soft skills.
- The students are regularly updated with the latest website, e-books, online journals and magazines in their subject area.
- Special Classes are taken for the weak students to improve their knowledge.
- Feedback is collected twice regularly from the students and it is reviewed every semester.
- Forum is an open platform for the students to exhibit their talents, which is conducted by the Department of MBA and MCA.
- Implant training is given by our college to the students of MBA and MCA to enrich their knowledge.

6.3.3 Examination and Evaluation

➢ Every month Unit test is conducted for CIA marks

➢ At the end of the semester, model exams are conducted based on the University exam pattern.

➢ All the paper scripts are valued within 3 days time interval and their mistakes are noted in their papers by affixing proper seals for their notification and rectification.

➢ Student's efficiency in their subjects is also evaluated by giving assignments and seminars in the latest topics as a part of CIA.

➢ Evaluated marks are immediately informed to the students as well as sent to the parents through letters to know the students progress.

6.3.4 Research and Development

➢ Our college is motivating the faculty members and the students to carry out their research.

➢ They are encouraged to publish their research articles in reputed national and international journals.

➢ Our faculty members and the students are encouraged to present their research papers, articles in various seminars, symposiums in our college as well as in other colleges.

➢ M. Phil scholars in various departments are motivated to do their research successfully.

6.3.5 Library, ICT and Physical infrastructure / Instrumentation

Library:

Our college is having a well equipped fully automated library with the State-of –the –Art facilities like

➢ Having more than 35,000 books and 56 Journals, 1100 CD's, 380 video cassettes for access.

➢ Online Public Access Catalogue System (OPAC) for easy access, availability and reference of books.

➢ E-Gate facility for Students Entry

➢ MOU is maintained with DELNET for online reference and purchase of books.

➢ Facilitation of e-books via DELNET and INFLIBNET for students and faculty access.

ICT:

The entire campus is having network facilities which are available to the students and faculties.

➢ Our college campus is enabled with Wi- Fi.

➢ Internet lab with adequate systems and net speed up to 4mbps is maintained by the college for easy access to the students, faculty and research scholars.

➢ All faculty rooms are equipped with computers which are interconnected with local area network for exchange of communication.

➢ Our College has uploaded the course Materials for all UG and PG courses in the college website *www.vysyacollege.org*

Physical Infrastructure/ Instrumentation:

➢ Our college campus is equipped with eco-friendly buildings having class rooms with good ventilation and light.

➢ Adequate rest rooms for staffs and students (separately for Boys and Girls) are available in each and every block.

- Hi- tech four Audio-Visual theatres equipped with latest technology and comfortable seating arrangements are available in the campus as
    - AV Hall- 1 with seating capacity of 500,
    - AV Hall- 2 & 3 with seating capacity of 150 and
    - AV Hall- 4 with seating capacity of 60.
- Many Class rooms are provided with LCD Projectors to embody the innovative teaching method.
- Telephone facilities are provided for students inside the College Campus as well as in the Hostel premises.
- An open auditorium, play ground, Basket Ball court etc., adds the beauty to our campus.
- Separate HT line (140KVA) is available to provide 24hrs power supply in the campus.
- Three Generators (1 with 200KVA, 1 with 125KVA and 1 with 15KVA), 2 numbers of 25 KVA UPS and 2 numbers of 10 KVA UPS for 24 hrs power backup are available in the campus.
- 40 tons AC facility is provided in the entire computer lab.
- Separate Hostel facilities are available for boys and Girls.
- Solar Water Heating Systems 1000ltr x3 no's in the ladies hostel and 1500 ltr x 2 nos. in Boy's hostel are provided.
- Solar lamps are installed in various places inside the college campus.
- RO system for purified drinking water is available inside the campus.
- Bus facility is available (almost 22 buses) to the locations in and around Salem for 60 km radius.
- Hostel Mess is provided with modern kitchen equipments.
- Separate dining Hall is available for boys and girls.
- Two wheeler and Car Parking facilities are available separately to the students and faculty members.

6.3.6 Human Resource Management
- Our college conducts various Faculty Development Programmes, Workshops and Soft skill Training to the development of the teaching and non- teaching staff members as well as students.
- Our institution is a member in various associations like MMA, CII, ICT, NIPM, ICTACT, through which faculty members are given opportunities to participate in various programmes conducted by them.
- The purpose of this association is to enlighten the staff members with latest developments.
- Awareness Programmes are conducted at regular intervals to NSS, YRC & RRC students.
- The final year students are given the hands on training in developing the reasoning, aptitude, and communication skills for their placement.

6.3.7 Faculty and Staff recruitment
Every year based on the vacancies, advertisements are given in the leading newspapers for the staff recruitment as per UGC Norms. The staff recruitment is done with more sincerity and dedication.
- Experts from various universities and colleges are invited as a panel for recruiting faculty.
- Expert panel will select the staff members based on their knowledge through aural and oral test.

- Question papers for the written test are prepared by the expert panel with respect to their related subject and marks are allotted accordingly.
- The candidates have to take class at least for 15 minutes in front of the expert panel and the concerned department faculty members.
- The teaching ability is tested based on their voice modulation, presentation, subject knowledge and correlation.
- The personal interview is conducted for the candidates based on the written test and the class room session marks.
- Along with the expert panel, the selection list of the candidates will be handed over to the college management.
- The management will issue the offer letter based on the rank list.

6.3.8   Industry Interaction / Collaboration
- The students of BBA are taken to several industries to create awareness among .
- The various industrial visits made by them formulated a good relationship between our college and the industry.

6.3.9 Admission of Students
- Students of various disciplines are admitted as per existing norms prescribed by the Periyar University and the instructions given by the Director of Collegiate Education, Chennai.
- Parents meetings are conducted for the 1st year UG & PG students to inform the vision and mission of the college along with the rules and regulations of our institution every year.

6.4 Welfare schemes for
- Our college is run by Vasavi Vidhya Trust and through which the following welfare schemes are provided to both teaching and non teaching faculty.

Teaching	• Accidental Insurance Policy Scheme with New India Assurance Company, Salem. • Free Staff Quarters inside the campus will be provided to those who are in need. • In case of any Emergency the trust will contribute a part of money as charity. • Salary Advance for hospitalization, marriage etc., is given to the needy staffs.
Non teaching	• Accidental Insurance Policy Scheme with New India Assurance Company, Salem. • Free Staff Quarters inside the campus will be provided to those who are in need. • In case of any Emergency need the trust will contribute a part of money as charity. • Salary Advance for hospitalization, marriage etc., is given to the needy staffs.
Students	• Fee concession is provided for the economically poor students irrespective of their community. • We also provide `. 2000/- cash award for the students who secure centum in their subjects

6.5 Total corpus fund generated   `. 39347790

6.6 Whether annual financial audit has been done Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-----	YES	IQAC
Administrative	NO	-----	YES	Various Committees

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ✓   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

➢ The Hall tickets are issued along with the photograph, subject code and subject date by the Periyar University.

➢ Answer scripts are given in the Booklet format.

➢ Online downloading facility of hall tickets, exam dates and exam results are available.

➢ Centralised and Single valuation for UG and PG students.

➢ Students can apply for revaluation and re-totalling if they are interested.

➢ Students if they are interested can apply and get the transparency of their answer booklets.

➢ University Results are published through online.

➢ Practical exam question papers for UG and PG are sent through online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

➢ Periyar University sends circulars with all kinds of details; information's and formats regarding autonomy guidelines as per UGC norms.

➢ Periyar University always encourages the affiliated colleges to apply for getting autonomy.

6.11 Activities and support from the Alumni Association:

➢ Eminent Alumni members give Guest lecturers/Soft Skill training programmes.

➢ Alumni members from various fraternities like IT, CA and Entrepreneurs gives awareness programme based on their sector.

6.12 Activities and support from the Parent – Teacher Association:

➢ Parents meeting are conducted every year on the opening day of I year UG/PG.

➢ In the meeting rules and regulations of the college is explained in detail for the parents and the students.

➢ The parents are extending their support for any new innovative methods implemented by the college.

➢ In the due course if any grievances are intimated by the parents, the management will take immediate action to solve the problem.

6.13 Development programmes for support staff:

➢ Computer training is given by our Computer Science Faculty for hands on experience in operating the systems.

➢ An orientation programme is given to maintain files, documents in the administration process.

➢ Support Staffs are encouraged to pursue their higher education.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

A lush green campus with many varieties of trees giving shade and shelter with breezy atmosphere is one of the highlight of our institution. The campus always supports eco-friendly initiatives by various means.

- ➢ Rain water harvesting is done in the campus which recharges the bore wells.
- ➢ Plastic cups are banned inside the college campus. (Paper cups are used instead of plastic cups).
- ➢ Solar water heaters are provided in the hostel and Solar Lamps in the campus for Conservation of electricity.
- ➢ Gardening team with Garden Superintendents are working on campus beautification.
- ➢ Maintenance of very clean campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ➢ Communication skill classes are introduced for all first year UG and PG students apart from the regular curriculum of Periyar University Salem.
- ➢ In each semester two monthly Unit tests are conducted and at the end of the semester model exams are conducted based on the University Pattern.
- ➢ Soft Skill classes are given to all UG & PG students to motivate them for their career development.
- ➢ Aptitude classes are given to the final year UG and PG students to attend the competitive examinations like TNPSC, UPSC, Bank exams.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

- ➢ Department of Mathematics organised National Seminars.
- ➢ Various Guest lectures by eminent persons were arranged by most of the departments.
- ➢ Many extension activities like Blood Donation camp, Eye Camp, Awareness Programmes, Youth Development Programmes etc., were conducted at regular intervals.
- ➢ FDP programmes were conducted for the faculty members to enlighten their career.
- ➢ Unit tests and model exams were conducted as per the schedule.
- ➢ English Language Training Programme classes, Soft skill and Aptitude classes were conducted for all UG and PG students to enrich their Communication skill and aptitude skill.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Our institution is always concerned about students' growth and the welfare of the society in all aspects. The college follows a number of best practices and the foremost among them are

- ➢ Students Quality Improvement
- ➢ Students Extension Activity

(The details are given in the Annexure –III)

7.4 Contribution to environmental awareness / protection

- ➢ Students are encouraged to plant Tree saplings.
- ➢ NSS Special Camp was conducted to create environmental awareness among rural people.
- ➢ Rain water harvesting is done in the campus.

- ➢ Plastic cups are banned inside the college campus.
- ➢ Solar water heaters and solar lamps are provided in the hostel for Conservation of electricity.
- ➢ Maintenance of very clean campus.
- ➢ Training classes are given for all the students in Organic farming.

7.5 Whether environmental audit was conducted?　　Yes　✓　　No　☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)
Strength:

The management has provided the following well equipped laboratories for the students and the faculty members.

1. Library (UG & PG)
2. Bio-chemistry Lab (UG & PG)
3. Micro-Biology Lab (UG & PG)
4. Bio-Technology Lab (UG & PG)
5. Chemistry Lab.
6. Computer Science Lab. (UG & PG)
7. RO Plant.
8. HI-Power supply (24 hours 3Ø Power supply)
9. Softener plant(Water treatment)

Academic freedom is given to the faculty members.

Weakness:

Maximum number of students after completing their UG degree from our institution prefers jobs more than their higher studies. Most of the students are from rural background so they face financial difficulties for doing their higher studies.

Opportunities:

The institution not only concentrates in the academic but also provides other skills like soft skill, communication skill, aptitude skill, and skill based development programmes. Our institution also organizes state level inter- collegiate meets of various departments of our institution, Workshop, seminar, and State/ National level conference to enrich the knowledge of the students in various fields.

Threats:

The students of our institution are from both Tamil medium and English medium and due to which the Tamil medium students find it difficult to understand the subject. In order to overcome this situation the faculties are asked to teach the subject in bi- lingual way. (English- 75% and Tamil- 25%). In order to meet this problem the faculty members of our institution faces extra work load.

8. Plans of institution for next year:

- ➢ We are planning to start new course in our institution if any new course is introduced by Periyar University,Salem.

- ➢ We are planning to start PhD programme in Mathematics and English in the upcoming year.

Name: K.VENKATARAMAN　　　　　　　　　　*Name: DR. P. VENKATESAN*

_____　　　　　_____

Signature of the Coordinator, IQAC　　　　　*Signature of the Chairperson, IQAC*

ANNEXURE – I

Following Programmes were conducted in the academic year 2017-2018s

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
1	NSS	7.06.2017	Anti Drug Awareness day	Inspector, Ammappettai
2	English	19.6.2017	English language training class - II BA ENGLISH	Krishnan Temple Service (Kumbabhishegam)
3	English	19.6.2017	English language training class - III BA ENGLISH	Anand S Moorthy
4	Mathematics	19.6.2017	English language training programme for II BSC MATHS	Venkateswaran
5	Mathematics	19.6.2017	English language training programme for III BSC MATHS	Johannes Samuel
6	Biochemistry	19.6.2017	II B.SC BIOCHEMISTRY- English language training programme	Deepa Kannan
7	Biotechnology	19.6.2017	III B.SC BIOTECHNOLOGY- English language training programme	Sharumathi Gnanaselvi
8	Biotechnology	19.6.2017	II B.SC BIOTECHNOLOGY- English language training programme	Deepa Kannan
9	Microbiology	19.6.2017	English language training programme - III B.SC MICROBIOLOGY	Magesh
10	Microbiology	19.6.2017	English language training programme - II B.SC MICROBIOLOGY	Deepa Kannan
11	BBA	19.6.2017	English language training programme - II BBA	Anand S Moorthy
12	BBA	19.6.2017	English language training programme - III BBA	Magesh
13	CS	19.6.2017	Language training class & II BSC (CS), II BCA	Manikandan
14	CS	19.6.2017	Language training class & III BSC (CS), III BCA	Andrew Louis
15	NSS	21.06.2017	International yoga day	Mr.Manikandan Inspector, Railway Police, Salem.
16	NSS	21.06.2017	International yoga day	Manavalakkalai Yoga Trainers
17	NSS	24.06.2017	Kannadhasan Birth day Celebration	Dr. Nava jothi Cud lore

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
18	NSS	24.06.2017	Dr. MGR Birth day Celebration	Kavignar. Nandhalala
19	Tamil	16.7.2017	Kamarajar birthday celebration (I UG & III UG FN, II UG AN)	Kavignar. Nandhalala
20	Commerce	10.7.2017	Soft Skill for II BCOM A	Louis Britto
21	Commerce	10.7.2017	Soft Skill for II BCOM B	Latha
22	Commerce	10.7.2017	Soft Skill for II BCOM CA	Jaganath
23	BBA	10.7.2017	Soft Skill for II BBA	Mohan
24	English	10.7.2017	Soft Skill for II BA ENGLISH	Venkateswaran
25	Mathematics	10.7.2017	Soft Skill for II BSC MATHS A	Paul susheel
26	Mathematics	10.7.2017	Soft Skill for II BSC MATHS B	Venkateswaran
27	Biochemistry	10.7.2017	Soft Skill for II BSC BIOCHEM	Jaganath
28	Biotechnology	10.7.2017	Soft Skill for II BSC BIOTECH	Arun
29	Microbiology	10.7.2017	Soft Skill for II BSC MICRO	Arun
30	BCA	10.7.2017	Soft Skill for II BCA	Alauddin
31	Computer Science	10.7.2017	Soft Skill for II BSC CS	Jagadish Prasad
32	NSS	13.07.2017	Memory Technique Programme	Risikesavan
33	NSS	15.07.2017	Kamarajar Birthday celebration	Kavignar. Boothatthan
34	CS and Commerce	11.7.2017 & 13.7.2017	Memory technique program for I B.Sc CS and I B.Com CA-B	Risikesavan
35	Maths & commerce	13.7.2017 & 10.7.2017	Memory technique program for I B.Sc Maths B and I B.Com B	Risikesavan
36	BBA	18.7.2017	Soft - skill - III BBA	Venkateswaran
37	CS	18.7.2017	Soft skill III BCA	Mohan
38	CS	18.7.2017	Soft skill III BSC (CS)	Jaganath
39	Biotechnology	18.7.2017	III B.SC BIOTECHNOLOGY-	Deepa

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
			soft skill training programme	
40	Microbiology	18.7.2017	Soft skill training programme III B.SC MICROBIOLOGY	Deepa
41	English	18.7.2017	Soft skill training –III BA ENGLISH	Paul Susheel
42	Mathematics	18.7.2017	Soft skill training programme for III BSC MATHS	Arun
43	English	24.7.2017	English language training class - I BA ENGLISH	Mohana Priya
44	BBA	24.7.2017	English language training programme - I BBA	Andrew Louis
45	Mathematics	24.7.2017	English language training programme for I BSC MATHS 'A'	Sharumathy Gnanaselvi
46	Mathematics	24.7.2017	English language training programme for I BSC MATHS 'B'	Sharumathy Gnanaselvi
47	CS	24.7.2017	EnglishLanguage training class for I BSC (CS)	Kumaran
48	CS	24.7.2017	English Language training class for I BCA	Kumaran
49	Commerce	10.7.2017 & 11.7.2017	Memory technique program for I B.Com A and I B.Com CA – A	Risikesavan
50	BBA Biotechnology Microbiology Biochemistry	11.7.2017 & 12.7.2017	Memory technique program for I BIO + I BBA and I BT + I MICRO	Risikesavan
51	Biochemistry	24.7.2017	I B.SC BIOCHEMISTRY- English language training Programme	Sharumathy Gnanaselvi
52	Biotechnology	24.7.2017	I B.SC BIOTECHNOLOGY- English language training programme	Andrew Louis
53	Microbiology	24.7.2017	English language training programme - I B.SC MICROBIOLOGY	Sharumathy Gnanaselvi

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
54	Commerce	24.7.2017	English language training programme - I B.COM A & B	Manikandan
55	commerce	24.7.2017	English language training programme I B.COM CA- A & B	Magesh Kumar
56	NSS	26.7.2017	Free Eye Check up Camp held at Vysya College.	
57	Commerce	02.8.2017	APTITUDE TRAINING PROGRAMME for III B.COM- A	Parthiban
58	Commerce	02.8.2017	APTITUDE TRAINING PROGRAMME for III B.COM –B	Sankar
59	English	02.8.2017	APTITUDE TRAINING PROGRAMME for III B.A ENGLISH	Parthiban
60	CS	02.8.2017	APTITUDE TRAINING PROGRAMME for III B.Sc (CS)	Sankar
61	Commerce	02.8.2017	APTITUDE TRAINING PROGRAMME for B.COM CA	Lavanya
62	MATHS	02.8.2017	APTITUDE TRAINING PROGRAMME for III B.Sc MATHS	Karthik & Megala
63	CS	02.8.2017	APTITUDE TRAINING PROGRAMME for III B.C.A	Lavanya
64	NSS	01.08.2017	'Application Issued for New Voters'	Dr.P.Venkatesan Principal,
65	NSS	03.08.2017	'Swachhta Shapath' Campus Cleaning	Dr.P.Venkatesan Principal,
66	NSS	06.08.2017	Adopted Village Cleaning	------
67	NSS	07.08.2017	Adopted Village Temple Cleaning and tree plantation held at Karippatty.	------
68	NSS	12.08.2017	Inter National Youth Day- Oath Taking & Special Speech	Dr.P.Venkatesan Principal,
69	NSS	15.08.2017	Iskcon Temple Service	------

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
70	NSS	28.08.2017	Sister Niveditha 150th Birthday Celebration	Swami yathatmananda
71	CS	20.08.2017	Magazine	
72	NSS	04.09.2017	NSS Programme Officers Meet	Dr.Manivannan Registrar,
73	NSS	05.09.2017	Eye Donate Awareness rally	Mrs. Rohini, District Collector, Salem.
74	NSS	05.09.2017 &06.09.2017	Dengue Awareness	Dr.Vijaya Kumar, Medical Officer, Vazhappadi.
75	NSS	10.09.2017	Inter National Youth Day Minimarathon .	Mrs.Rohini District Collector, Salem.
76	NSS	15.09.2017	Saplings	Mrs.Rohini District Collector, Salem
77	NSS	15.09.2017	"Thuimaiye Sevai" Oath Taking	Dr.P.Venkatesan Principal, Vysya College,Salem-103
78	NSS	15.09.2017	Anna Birthday Celebration	Nellai Subbaiya
79	NSS	17.09.2017	MGR 100TH Birth day Celebration-Marathon	
80	NSS	22.09.2017	One day Orientation Training Programme for NSS PO'S	Registrar, Periyar University, Salem
81	NSS	24.09.2017	"Vana Vuyirina Varavizha' Drawing Competition	-----
82	NSS	28.09.2017	Dr. Abdul Kalam birthday Celebration	Mr. Inki. Praveen, Polytechnic College, Thiruththurai poondi.
83	NSS	03.10.2017 to 05.10.2017	Personality Development & Life Skills Training	Mr.J.Sampathkumar, District Youth Coordinator, Nehru Yuva Kendra, Salem.
84	NSS	04.10.2017	Pre- RD Selection	Mr.Thirumalai Rajkumar, Youth Officer, NSS Regional, Directorate, Chennnai.
85	NSS	10.10.2017	School Campus Cleaning	------
86	NSS	27.10.2017	Dengue awareness	-----
87	NSS	26.11.2017	Constitution day –Oath Taking	Dr.P.Venkatesan Principal, Vysya College,Salem-103
88	NSS	28.11.2017	Iskon Temple Service	
89	BBA	20.8.17	Magazine release	------------

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
90	English	22.8.17	Magazine analysis	------------
91	Biochemistry	24.8.17	Magazine presentation	------------
92	Biotechnology	24.8.17	Magazine presentation	------------
93	Microbiology	24.8.17	Magazine presentation	------------
94	CS	28.8.17	Magazine release II BSC (CS), III BCA	------------
95	BBA	17.9.17	Magazine release	------------
96	TAMIL	19.9.17	Arigar Anna Birthday Celebratiob	------------
97	English	21.9.17	Magazine analysis	------------
98	Mathematics	23.9.17	Magazine	------------
99	Maths	24.9.17	MATH CARNIVAL-16	------------
100	Biochemistry	25.9.17	Magazine presentation	------------
101	Biotechnology	25.9.17	Magazine presentation	------------
102	Microbiology	25.9.17	Magazine presentation	------------
103	Mathematics	16.10.17	Magazine	------------
104	Biochemistry	19.10.17	Magazine presentation	------------
105	Biotechnology	19.10.17	Magazine presentation	------------
106	Microbiology	19.10.17	Magazine presentation	------------
107	English	20.10.17	Magazine analysis	------------
108	BBA	22.10.17	Magazine release	------------
109	CS	25.10.17	Magazine RELEASE III BSC (CS), II BCA	------------
110	Commerce	15.12.2017	English language training programme - III B.COM A	E.Charumathy Gnanaselvi
111	Commerce	15.12.2017	English language training programme - III B.COM B	E.Charumathy Gnanaselvi
112	Commerce	15.12.2017	English language training programme III B.COM CA	M.Mahesh Kumar
113	English	15.12.2017	English language training class - III BA ENGLISH	S.Saraswathi
114	BBA	15.12.2017	English language training programme - III BBA	M.Mahesh Kumar
115	Mathematics	15.12.2017	English language training programme for III BSC MATHS	K.Sasirekha
116	CS	15.12.2017	English language class for III BSC (CS)	B.Padma Bharathi
117	CS	15.12.2017	English language class for III BCA	B.Padma Bharathi

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
118	Biochemistry	15.12.2017	III B.SC BIOCHEMISTRY- English language training Programme	S.Saraswathi
119	Biotechnology	15.12.2017	III B.SC BIOTECHNOLOGY English language training programme	S.Saraswathi
120	Microbiology	15.12.2017	English language training programme - III B.SC MICROBIOLOGY	M.Mahesh Kumar
121	Commerce	15.12.2017	English language training programme - II B.COM A	P.Ayyappan
122	Commerce	15.12.2017	English language training programme - II B.COM B	P.Ayyappan
123	Commerce	15.12.2017	English language training programme IIB.COM CA	B.Louis Vivek
124	English	15.12.2017	English language training class - II BA ENGLISH	U.Janani
125	BBA	15.12.2017	English language training programme - II BBA	U.Janani
126	Mathematics	15.12.2017	English language training for II BSC MATHS A	K.Sasirekha
127	Mathematics	15.12.2017	English language training programme for II BSC MATHS B	K.Sasirekha
128	CS	15.12.2017	English language class for IIBSC (CS)	S.Priya Darshini
129	CS	15.12.2017	English language class for II BCA	S.Priya Darshini
130	Biochemistry	15.12.2017	II B.SCBIOCHEM- English language training Programme	G.Aiswarya
131	Biotechnology	15.12.2017	II B.SC BIOTECHNOLOGY English language training programme	G.Aiswarya
132	Microbiology	15.12.2017	English language training programme - II B.SC MICROBIOLOGY	J.Johannes
133	English	21.1.18	Magazine release	------
134	NSS		Anti drug day meeting	
135	Commerce	15.12.2017	English language training programme - III B.COM A	E.Charumathi Gnanaselvi
136	Commerce	15.12.2017	English language training programme - III B.COM B	E.Charumathi Gnanaselvi
137	Commerce	15.12.2017	English language training programme III B.COM CA	M.Mahesh Kumar
138	English	15.12.2017	English language training class - III BA ENGLISH	S.Saraswathi
139	BBA	15.12.2017	English language training programme - III BBA	M.Mahesh Kumar

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
140	Mathematics	15.12.2017	English language training programme for III BSC MATHS	S.Rajalakshmi
141	CS	15.12.2017	English language class for III BSC (CS)	B.Padmavathi
142	CS	15.12.2017	English language class for III BCA	B.Padmavathi
143	Biochemistry	15.12.2017	III B.SC BIOCHEMISTRY- English language training Programme	S.Saraswathi
144	Biotechnology	15.12.2017	III B.SC BIOTECHNOLOGY English language training programme	S.Saraswathi
145	Microbiology	15.12.2017	English language training programme - III B.SC MICROBIOLOGY	M.Mahesh Kumar
146	Commerce	15.12.2017	English language training programme - II B.COM A	P.Ayyappan
147	Commerce	15.12.2017	English language training programme - II B.COM B	P.Ayyappan
148	Commerce	15.12.2017	English language training programme IIB.COM CA	B.Louis Vivek
149	English	15.12.2017	English language training class - II BA ENGLISH	U.Janani
150	BBA	15.12.2017	English Language Training Programme - II BBA	U.Janani
151	Mathematics	15.12.2017	English Language Training For II BSC MATHS A	K.Sasirekha
152	Mathematics	15.12.2017	English Language Training Programme For II BSC MATHS B	K.Sasirekha
153	CS	15.12.2017	English Language Class For II B.Sc (Cs)	S.Priya Dharshini
154	CS	15.12.2017	English Language Class For II BCA	S.Priya Dharshini
155	Biochemistry	15.12.2017	II B.SCBIOCHEMISTRY- English Language Training Programme	T.N.Lakshmi Devi
156	Biotechnology	15.12.2017	II B.SC BIOTECHNOLOGY English Language Training Programme	T.N.Lakshmi Devi
157	Microbiology	15.12.2017	English Language Training Programme - II B.SC MICROBIOLOGY	T.N.Lakshmi Devi
158	NSS	08.12.2017	Dr. Ambethkar Birth day Celebration at	Professor. Thangadurai
159	NSS	09.12.2017	Brahma Kumari Trust - Youth Programme	Rajayogini B.K.Uma Thiruvannamalai
160	NSS	20.12.2017	Blood Donation Camp	Dr. Raveendran

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
				Madical Officer, Govt. Hospital, Salem-103
161	NSS	22.12.2017	Anti Drug Awareness.	Sri. Rohini, IAS District Collector Salem-103
162	NSS	28.12.2017	Programme Officer's Meet	Dr. S. Elangovan NSS Coordinator, Periyar University, Salem.
163	NSS	29.12.2017	Vaikunda Ekadhasi-Temple Service	-----
164	Commerce	26.12.2017	English Language Training Programme - I B.COM A	K.N.Prajwal
165	Commerce	26.12.2017	English Language Training Programme - I B.COM B	K.N.Prajwal
166	Commerce	26.12.2017	ELTP Programme IB.COM CA –A	A.Andrew Louis
167	Commerce	26.12.2017	ELTP Programme IB.COM CA-B	A.Andrew Louis
168	English	26.12.2017	English Language Training Class - I BA ENGLISH	J.Johannes
169	BBA	26.12.2017	English Language Training Programme - I BBA	J.Johannes
170	Mathematics	26.12.2017	English Language Training For I BSC MATHS A	G.Aiswarya
171	Mathematics	26.12.2017	English Language Training Programme For I BSC MATHS B	G.Aiswarya
172	CS	26.12.2017	English Language Class For I B.Sc (Cs)	A.Ramya
173	CS	26.12.2017	English Language Class For I BCA	A.Ramya
174	Biochemistry	26.12.2017	I B.SCBIOCHEMISTRY-English Language Training Programme	G.Aiswarya
175	Biotechnology	26.12.2017	I B.SC BIOTEC ELTP Programme	G.Aiswarya
176	Microbiology	15.12.2017	English Language Training Programme - II B.SC MICROBIOLOGY	J.Johannes
177	Commerce	02.01.18	English Language Training Programme - III B.COM A	E.Charumathi Gnanaselvi
178	Commerce	02.01.18	English language training programme - III B.COM B	E.Charumathi Gnanaselvi
179	Commerce	02.01.18	English language training programme III B.COM CA	M.Mahesh Kumar
180	English	02.01.18	English language training class - III BA ENGLISH	S.Saraswathi
181	BBA	02.01.18	English language training programme - III BBA	M.Mahesh Kumar
182	Mathematics	02.01.18	English language training	S.Rajalakshmi

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
			programme for III BSC MATHS	
183	CS	02.01.18	English language class for III BSC (CS)	B.Padmavathi
184	CS	02.01.18	English language class for III BCA	B.Padmavathi
185	Biochemistry	02.01.18	III B.SC BIOCHEM- English language training Programme	S.Saraswathi
186	Biotechnology	02.01.18	III B.SC BIOTEC English language training programme	S.Saraswathi
187	Microbiology	02.01.18	English language training programme - III B.SC MICROBIOLOGY	M.Mahesh Kumar
188	Commerce	02.01.18	ELTP - II B.COM A	P.Ayyappan
189	Commerce	02.01.18	English language training programme - II B.COM B	P.Ayyappan
190	Commerce	02.01.18	English language training programme IIB.COM CA	B.Louis Vivek
191	English	02.01.18	English language training class - II BA ENGLISH	U.Janani
192	BBA	02.01.18	English language training programme - II BBA	U.Janani
193	Mathematics	02.01.18	English language training for II BSC MATHS A	K.Sasirekha
194	Mathematics	02.01.18	English language training programme for II BSC MATHS B	K.Sasirekha
195	CS	02.01.18	English language class for IIBSC (CS)	S.Priya Dharshini
196	Commerce	02.01.18	English language training programme - I B.COM A	K.N.Prajwal
197	Commerce	02.01.18	English language training programme - I B.COM B	K.N.Prajwal
198	Commerce	02.01.18	ELTP programme IB.COM CA -A	A.Andrew Louis
199	Commerce	02.01.18	ELTP programme IB.COM CA-B	A.Andrew Louis
200	English	02.01.18	English language training class - I BA ENGLISH	J.Johannes
201	BBA	02.01.18	English language training programme - I BBA	J.Johannes
202	Mathematics	02.01.18	English Language Training For I BSC MATHS A	G.Aiswarya
203	Mathematics	02.01.18	English Language Training Programme For I BSC MATHS B	G.Aiswarya
204	CS	02.01.18	English Language Class For I B.Sc (Cs)	A.Ramya
205	CS	02.01.18	English Language Class	A.Ramya

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
			For I BCA	
206	Biochemistry	02.01.18	I B.SCBIOCHEMISTRY-English Language Training Programme	G.Aiswarya
207	Biotechnology	02.01.18	I B.SC BIOTEC ELTP Programme	G.Aiswarya
208	Microbiology	02.01.18	English Language Training Programme - II B.SC MICROBIOLOGY	T.N.Lakshmi Devi
209	CS	02.01.18	English Language Class For II BCA	T.N.Lakshmi Devi
210	Biochemistry	02.01.18	II B.SCBIOCHEMISTRY-English Language Training Programme	T.N.Lakshmi Devi
211	Biotechnology	02.01.18	II B.SC BIOTECHNOLOGY English Language Training Programme	T.N.Lakshmi Devi
202	Microbiology	02.01.18	ELT P- II B.SC MICROBIOLOGY	T.N.Lakshmi Devi
203	CS	25.8.17	Inter Collegiate Meet Teq Fest-17	----------
204	Commerce	21.9.17	Inter Collegiate Meet Com-Fest-2017	-----------
205	NSS	31.12.2017	New Year Celebration	-----------
206	NSS	05.01.2018	Sister Niveditha 150th Birth day Celebration.	Iraianbu, IAS
207	NSS	06.01.2018	Bhogi Bucket Chalange	Dr.P.Venkatesan Principal, Vysya College,alem-103
208	NSS	12.01.2018 To 15.01.2018	National Youth Festival	Sri.Narendra modi Prime Minister of India
209	Commerce	20.1.2018	Soft Skill training programme - I B.COM A	Alpesh Patira
210	Commerce	20.1.2018	Soft Skill training programme - I B.COM B	Sasi Rekha
221	Commerce	20.1.2018	Soft Skill training programme I B.COM CA-A	Velpari
222	Commerce	20.1.2018	Soft Skill training programme I B.COM CA-B	Sivasubramaniam

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
223	English	20.1.2018	Soft Skill training class - I BA ENGLISH	Jagadish Prasad
224	BBA	20.1.2018	Soft Skill training programme - I BBA	Trusa
225	Mathematics	20.1.2018	Soft Skill training programme for I BSC MATHS 'A'	Poornima
226	Mathematics	20.1.2018	Soft Skill training programme for I BSC MATHS 'B'	Alauddin
227	CS	20.1.2018	Soft Skill class for I BSC (CS)	Arun
228	CS	20.1.2018	Soft Skill class for I BCA	Sivakumar
229	Biochemistry	20.1.2018	I B.SC BIOCHEMISTRY- Soft Skill training Programme	Poornima
230	Biotechnology	20.1.2018	I B.SC BIOTECHNOLOGY- Soft Skill training programme	Venkateswaran
231	Microbiology	20.1.2018	Soft Skill training programme - I B.SC MICROBIOLOGY	Alauddin
232	Mathematics	23.1.18	Magazine	--------
233	NSS	19.01.2018 To 25.01.2018	NSS Special Camp	------
234	NSS	25.01.2018	National Voters day	Sri.Rohini IAS District Collector,Salem
235	NSS	25.01.2018 To 31.01.2018	National Integration Camp	----
236	NSS	10.02.2018	Sister Niveditha 150th Birth day Rathyatra.	Thiru.Kavidhasan Coimbatore
237	English	13.2.2018	APTITUDE TRAINING PROGRAMME for III BA ENG	Parthiban
238	Computer science	13.2.2018	APTITUDE TRAINING PROGRAMME for III B.SC CS	Sankar

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
239	BCA	13.2.2018	APTITUDE TRAINING PROGRAMME for III BCA	Lavanya
240	Maths	13.2.2018	APTITUDE TRAINING PROGRAMME for III B.SC MATHS A	Karthik
241	Maths	13.2.2018	APTITUDE TRAINING PROGRAMME for III B.SC MATHS B	Megala
242	Commerce	13.2.2018	APTITUDE TRAINING PROGRAMME for III B.COM	Sankar
243	Commerce	13.2.2018	APTITUDE TRAINING PROGRAMME for III B.COM CA	Lavanya
244	BBA	15.2.2018	APTITUDE TRAINING PROGRAMME for III BBA	Karthick
245	Biochemistry	15.2.2018	APTITUDE TRAINING PROGRAMME for III B.Sc. Biochemistry	Megala
246	Biotechnology	15.2.2018	APTITUDE TRAINING PROGRAMME for III B.Sc. Biotechnology	Megala
247	Microbiology	15.2.2018	APTITUDE TRAINING PROGRAMME for III B.Sc. Microbiology	Megala
248	ENGLISH	17.2.2018	Memory technique program for I BA ENG & Absentees	Risikesavan
249	MCA, MBA , M.Sc & MA	17.2.2018	Memory technique program for II MCA + I MBA & I MSC MATHS + I MA ENGLISH	Risikesavan
250	MCA, MBA , M.Sc & MA	17.2.2018	Memory technique program for III MCA + II MBA & II MSC MATHS +II MA ENGLISH	Risikesavan
251	NSS	19.02.2018	Tuberculosis Awareness	Dr. K.Ganesh kumar, MBBS,DTCD, Deputy director of Medical & and Rural Health Service, Salem.
252	NSS	11.03.2018	Young Speaker Conference	M.Karpaga vinayagam, Former Magistrate, Jargand State High Court
253	NSS	20.03.2018	Bike Campaign Itinerary	Sri.Rohini IAS District Collector,Salem

S.No	Department	Date	Name of the Programme & Class	Name of the Trainer / Speaker
254	NSS	23.03.2018	"Swachh Bharath"	S.Gowrisankar Station Manager Salem JN
255	English	23.3.2018	Constellatio-2017	-----
256	English	26.3.2018	Orphanage function	-------

Students Feed Back Form

S.no	Questions	1		2		3		4		5	
		Staff Name		Staff Name		Staff Name		Staff Name		Staff Name	
		Subject		Subject		Subject		Subject		Subject	
		Roll No	Roll No	Roll No	Roll No	Roll No	Roll No	Roll No	Roll No	Roll No	Roll No
1.	Whether the entire topics with detailed contents covered?										
2.	Whether the study materials provided are sufficient/less/heavy										
3.	Whether they were issued timely and periodically?										
4.	Whether voice of faculty is audible?										
5.	Whether the doubts of students are heard and answered?										
6.	Whether the faculty members communicate Tamil and English?										
7.	Whether the previous class portion is briefed in the ensuing class?										
8.	Whether relevant additional information and reference are provided?										
9.	Whether practical sessions are conducted periodically?										
10.	Whether the assignments/records/notes are evaluated immediately?										
11.	Whether the exercise solved by the faculty other than the example given in text or reference book (Accounts/ Maths ssss/ Statics)										
12.	When assignments/ records are not submitted Whether the punishment given?										
	Total No of Yes	/12	/12	/12	/12	/12	/12	/12	/12	/12	/12

Student Name: **Roll No:**   **Signature:**

Student Name: **Roll No:**   **Signatur**

Class : I-B.SC CS

QUESTIONS	1 VIJIYA.E TAMIL - I		2 SRIDHAR.R ENGLISH - I		3 RAJESWARI.S DIGITAL COMP.FUN&MICROPROCESSOR		4 MANIPRIYA ALLIED-I-PAPER-I-STATISTICS		5 MANIKANDAN.TJ OFFICE AUTOMATION		6 GANESAN.G HINDI - I	
	2K17CS12	2K17CS66	2K17CS12	2K17CS66	2K17CS12	2K17CS66	2K17CS12	2K17CS66	2K17CS12	2K17CS66	2K17CS12	2K17CS66
Whether the entire topics with detailed contents covered?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Whether the study materials provided are sufficient/ less/ heavy?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N
Whether they were issued timely and periodically?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Whether voice of the faculty is audible?	Y	Y	Y	Y	Y	Y	N	Y	Y	.	Y	Y
Whether the doubts of the students are heard and answered?	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Whether the faculty members communicate tamil and English?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Whether the previous class portion is briefed in the ensuing class?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Whether relevant additional information and references are provided?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Whether practical sessions are conducted periodically?	N	N	N	N	Y	Y	Y	Y	Y	Y	Y	Y
Whether the assignments / records / note are evaluated immediately?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N
Whether the exercise solved by the faculty other than example given in text or reference book (Accounts / Maths / Statistics)?	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N
When assignments / records are not submitted whether the punishment given?	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N
Total No Of Yes	8/12	11/12	11/12	11/12	12/12	12/12	11/12	12/12	12/12	12/12	8/12	8/12

dent Name :   Roll No: Signature:

dent Name :   Roll No: Signature:

Class : I-M.A ENGLISH

NO	QUESTIONS	1 LOGANATHAN.A CHAUCER & ELIZABETHAN AGE		2 VIJAY.R RESTORATION AND THE AUGESTAN AGE		3 INDHUMATHY.V THE ROMANTIC AGE		4 ELAVARASAN.M INDIAN WRITING N ENGLISH		5 GOVARTHINI.S AMERICAN LITERATURE	
		2K17MAEL07	2K17MAEL01	2K17MAEL07	2K17MAEL01	2K17MAEL07	2K17MAEL01	2K17MAEL07	2K17MAEL01	2K17MAEL07	2K17MAEL01
1	Whether the entire topics with detailed contents covered?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2	Whether the study materials provided are sufficient/ less/ heavy?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3	Whether they were issued timely and periodically?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
4	Whether voice of the faculty is audible?	Y	Y	Y	Y	Y	Y	Y	Y.	Y	Y
5	Whether the doubts of the students are heard and answered?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6	Whether the faculty members communicate tamil and English?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
7	Whether the previous class portion is briefed in the ensuing class?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
8	Whether relevant additional information and references are provided?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
9	Whether practical sessions are conducted periodically?	N	N	Y	N	Y	N	Y	N	Y	N
10	Whether the assignments / records / note are evaluated immediately?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
11	Whether the exercise solved by the faculty other than example given in text or reference book (Accounts / Maths / Statistics)?	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
12	When assignments / records are not submitted whether the punishment given ?	N	N	N	N	N	N	N	N	N	N
	Total No Of Yes	10/12	10/12	11/12	10/12	11/12	10/12	11/12	10/12	11/12	10/12

dent Name : Roll No: Signature:

dent Name : Roll No: Signature:

BEST PRACTICE –I

Title of the Practice: Students Quality Improvement

Goal:

- To cherish, advocate, nurture and live with our values (One of the missions of our college).
- To motivate the students to become a part of building up a healthy society.
- To engage the students in NSS, YRC, RRC in various awareness programmes.
- To create an impact on students in different social, political, economical and environmental problems.

The Context:

- Most of the interested students were enrolled in NSS/YRC/RRC as soon as they join the college.
- Awareness programmes were given for those students in various aspects regularly.
- Trained students are made to participate in various activities.
- Blood donation is one of the best life saving practices in the college.

The Practice:

- The students are regularly given many awareness programmes on the important nationally and globally celebrated social days.
- The NSS/YRC/RRC students are given opportunities to do social service in nearby villages.
- The students are participating in many health related awareness programmes as well as they are made as a part of promoting awareness in Socio-Economical, Political backgrounds.
- Tree Sapling Plantations are practiced regularly to promote environmental awareness.

Evidence of Success:

We are very sure that the training programmes given to the students helped them to break open their shells and adapt quickly in this competitive society.

- Nearly 70 Students excelled in the off campus interview and placed in various companies
- Students confident level was remarkably high while facing personal interviews or in any challenging port-folios.
- There was a steep increase in the number of students participating in other intercollegiate meet/Symposiums/Seminars/Paper Presentations etc.
- Building up the self-confidence through personality development programmes made many students to be an entrepreneur.

Problems Encountered:

- Regular classes have to be cancelled for the 3 days/2 days training programmes.
- As we are arranging the soft skill trainers from outside they have to be paid sufficiently, which was an additional cost to the Management.
- Accommodation and hospitality has been arranged for them.
- Availability of the resource persons based on the college schedule.

Title of the Practice: Students Extension Activity

Goal:

- To ascertain the need of the student in curriculum and in their career.
- To draw a parallel way for their relevant discipline with relevant skill development through various skill development programmes.
- To create student as a well defined citizen and professional for the society.

The Context:

- The students are always forecast their future and career so the academic and skill development programs are useful for their initial stage.
- The program process should be done separately so the program will happen by halt the classes and conducted separately for four to five days depends upon the classes.
- The feedback and suggestion session will happen for the students to modify and improve the program process according to the need of the students.

The Practice:

- All the undergraduate and post graduate students are scheduled according to their index of skill development program.
- The skill development program in the form of workshop, out bond training and management activities etc
- Around four to five days the program will run by stage by stage and each syllabus will cover accordingly.
- At the end of the session the students have knowledge in aptitude, communication skill, employability skill, soft skill and etc.

Evidence of Success:

- Some of our students from rural area so they lack in communication skill but after the program they developed a lot and from this as they got placed in the BPO voice process company like Cap Gemini, First American and etc.
- Some students got placed in Karur Vysya Bank in on roll and off roll job in various private banks because of the aptitude training given in our institution in skill development program.
- In the parents meet most of the parents and students agrees that their son's and daughter's have been improved a lot of confidence to face the society and interview process these things because of the employability skill development program.

Evidence of Success:

Our institution is always proceeding with moral and social responsibilities along with the students as a part of their extension activity. We encourage the faculty members and students to take up various activities dynamically.

- The following are some of the extension programmes conducted during the year 2017- 2018.

- Various Social Services like cleaning programmes and many health related awareness programmes were conducted for the people of the village.
  - ✓ Blood Donation Camp
    - ➢ 45 students voluntarily donated their Blood for the helping of poorest people.
    - ➢ Our students (around 150) donated blood for many emergency needs throughout the year.
    - ➢ 3 of our college students received Blood donation award which was given by Gokulam Hospital Salem.
  - ✓ Eye camp was jointly conducted with Lotus Eye Care
    - ➢ Health Check-up is done.
    - ➢ Patients with eye ailments were advised for further treatments.
  - ✓ HIV/ AIDS Awareness
    - ➢ 250 Students participated in HIV/AIDS awareness program conducted in our college.
  - ✓ Voters Awareness Programme
    - ➢ Students have been taught the importance of voting by giving a Lecture.
    - ➢ 70 students participated in a rally to create awareness among public about the voters awareness
  - ✓ Road Safety Awareness
    - ➢ Students promoted the road safety rules and regulations to the public.
    - ➢ Use of helmets was insisted.
  - ✓ 20 of our students participated in Youth development Programme held at TVN Kalyana mandabam.
  - ✓ RD Parade Camp at Chennai
    - ➢ 5 Students were participated in Pre-RD Parade at Periyar University, Salem 103.
  - ✓ Sexual Abuse Awareness Programme
    - ➢ Sexual abuse awareness programme giving to all the students.

Problems Encountered:
- Regular classes are disturbed by the extension activity.
- Financial problems arise while conducting the various extension activities.
- Time consumption for carrying out the activities due to which the students has to stay back after the college hours.
- Individual care has to be given for the students engaged in the camp which is very tough amidst of a large group.
- Our institution is taking the whole responsibility of the student in case of any extension activity.

7. *Other Relevant Best Practices*

We have provided the audio system in all classes and every morning before the classes begin the following information's has been given to increase the general knowledge of the students.
- ❖ 5 English new words with the meaning and its usage
- ❖ Thirukkural with explanation

- ❖ Science facts
- ❖ Important points from news papers
- ❖ Announcements regarding the winners who have participated and got prizes from various competitions conducted by various colleges and universities. Our management encourages them to participate in more programmes.

- ➢ Each semester all the departments are issuing 3 magazines, which contains the useful articles from staff and students to inculcate the various skills.
- ➢ We have arranged communication skill, soft skill, and aptitude and personality development classes to motivate and to develop the skills of the students.
- ➢ Each semester we are inviting the experts and various leaders to speak about patriotic leaders, their contribution and their sacrifices to the society.
- ➢ Every year our college Tamil department prepares a magazine named 'Manavar Sudar' which contains various creations and skills of the students and faculty members and issued to the language students for their benefit.
- ➢ We are inviting leading industrialists to give guest lectures to the BBA students for knowing the industrial environment.
- ➢ Every year with the guidance of Periyar University our college three NSS units are participating in various awareness programmes and social activities. We also arrange a special camp in the nearby village and fulfilled the requirements of that village.
- ➢ When our college receives invitations from various colleges, the students are motivated by the faculty members to participate in those competitions.
- ➢ LCD projectors are fitted in almost all the classes for better teaching and understanding of the students.
- ➢ The teachers make use of the LCD Monitors when they use Power Point Presentations while taking class and we also show Subject related videos (Swayam Prabha videos) to the students for their better understanding.

8. **Contact Details**

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