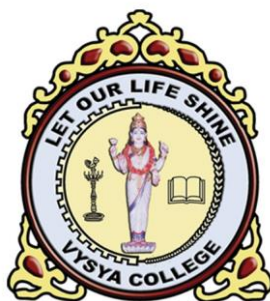


# Annual Quality Assurance Report (AQAR)

2013-2014

**SUBMITTED BY**

**Internal Quality Assurance Cell (IQAC)**



**VYSYA COLLEGE**

Re-Accredited with “A” Grade by NAAC (CGPA of 3.22 on 4 point scale)

(Co-Educational Institution) Affiliated to Periyar University

Ramakrishnapuram, Masinaickenpatty, Ayodhiyapattinam (Po.), Salem – 636 103.

Ph : 0427 – 2240107      Fax : 0427 – 2241429

Cell : 98429 – 11724, 99944 – 15720, 99944 – 15730

Website : [www.vysyacollege.org](http://www.vysyacollege.org)

E-mail : [principal@vysyacollege.org](mailto:principal@vysyacollege.org)

**VYSYA COLLEGE  
SALEM-103**

**The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution

VYSYA COLLEGE, SALEM

1.2 Address Line 1

RAMAKRISHNAPURAM

Address Line 2

AYODHIYAPATTINAM

City/Town

SALEM

State

TAMILNADU

Pin Code

636103

Institution e-mail address

principal@vysyacollege.org

Contact Nos.

9994415720/9994415730

Name of the Head of the Institution:

Dr. P. VENKATESAN

Tel. No. with STD Code:

0427-2241429

Mobile:

9994415730

Name of the IQAC Co-ordinator:

K.VENKATARAMANAN

Mobile:

9944415725

IQAC e-mail address:

vysyaiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

8704

**1.4 NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

**EC/55/RAR/038 DATED  
27.3.2011**

**1.5 Website address:**

www.vysyacollege.org

Web-link of the AQAR:

www.vysyacollege.org/pdf/iqac.pdf

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A		03.05.2004	02.05.2009
2	2 <sup>nd</sup> Cycle	A	3.22	27.03.2011	26.03.2016
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

**1.7 Date of Establishment of IQAC :**

DD/MM/YYYY

28/12/2004

**1.8 AQAR for the year (for example 2010-11)**

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC  
(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011 – 2012 submitted to NAAC on 28/09/2012
- ii. AQAR 2012 – 2013 submitted to NAAC on 04/10/2013

**1.10 Institutional Status**

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(E.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B   
 Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

PERIYAR UNIVERSITY, SALEM.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>		
University with Potential for Excellence	<input type="text" value="—"/>	UGC-CPE	<input type="text" value="—"/>
DST Star Scheme	<input type="text" value="—"/>	UGC-CE	<input type="text" value="—"/>
UGC-Special Assistance Programme	<input type="text" value="—"/>	DST-FIST	<input type="text" value="—"/>
UGC-Innovative PG programmes	<input type="text" value="—"/>	Any other ( <i>Specify</i> )	<input type="text" value="—"/>
UGC-COP Programmes	<input type="text" value="—"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- ✓ Recent trends in Mathematics and its Applications (22.02.2014)
- ✓ National conference on Business Challenges and Opportunities Transformation excellence (26.02.2014)

2.14 Significant Activities and contributions made by IQAC

- In the beginning of the academic year, IQAC along with the Heads of the various Departments formulated department wise execution steps like
  - ✓ Conduct of National level Seminar/ Workshop/ Symposium/ Conferences by every department.
  - ✓ Conduct of HOD's meeting once in three months for monitoring the development of concerned department.
  - ✓ Setting up the questionnaire for students' feedback.
  - ✓ Solving the grievances mentioned in the students feedback by taking proper action.

2.15 Plan of Action by IQAC/Outcome

- The academic year for 2013- 2014 was planned to start on the third week of June for the UG and PG Courses. The plan of action towards the upliftment of quality in students' education as well as in the institutional development is as follows.
  - ✓ The Teaching scheme (weekly and monthly basis) has to be prepared by the faculty related to the syllabus for each and every subject.

- ✓ Apart from regular curriculum, communication skill classes are planned for all I year UG students.
- ✓ Soft skill training programmes are planned for all UG students.
- ✓ To conduct Diploma in Medical Lab Technician (DMLT) as a value added course for the willing life- science students.
- ✓ It is planned to conduct Unit tests for every month and model exams at the end of the semester according to the University pattern.
- ✓ Every department has planned to conduct National level Seminar/ symposiums/ workshops and conferences in the recent trends.
- ✓ Department wise association functions are planned and atleast three department magazines has to be released with the latest updating articles and news related to their subject.
- ✓ Planned to send project reports to get funds from Tamilnadu Council for Science and Technology (TNCST) for conducting seminars/ symposiums etc.,
- ✓ Communication skill development programmes are planned exclusively for final year PG students to enrich their language.
- ✓ It is planned to arrange Industrial visits for the students to enhance the vision through their career.
- ✓ It is planned to arrange Guest lectures with versatile persons for the upliftment of subject knowledge.
- ✓ Various student development programmes are planned for their excellence.
- ✓ It is planned to organise Faculty development programmes for the betterment of the faculty members.
- ✓ Planned to conduct a two day HRD programme by getting funds from Periyar University.
- ✓ Planned to get approval for starting M.Phil programmes in English and Management.

• **Academic Calendar with the Outcome of plans for the year 2013 – 2014 was kept as Annexure-I**

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- IQAC submits the plan to the management. Management discussed the same with IQAC Members and extended their support for execution.

## Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	9		9	
UG	10		10	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others/M.PHIL	3		3	
<b>Total</b>	<b>22</b>		<b>22</b>	
Interdisciplinary				
Innovative				

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	22 PROGRAMMES
Trimester	
Annual	

#### 1.3 Feedback from stakeholders\* Alumni

(On all aspects)

Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*(Feedback Analysis was given in the Annexure-II)*

#### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- ✓ Our college is affiliated to Periyar University and following the CBCS (Choice Based Credit System) from 2008- 2009 onwards.
- ✓ During the academic year 2013- 14, there is no communication from the Periyar University regarding the syllabus change except for BBA Course.(The title of the paper “Business Communication” has been changed as “Campus to Corporate”.)

#### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

—
---

## Criterion – II 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
87	87	—	—	—

2.2 No. of permanent faculty with Ph.D.

7
---

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
87		—	—	—	—	—	—	—	—

2.4 No. of Guest and Visiting faculty and Temporary faculty

—	—	—
---	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	14	4
Presented papers	2	15	1
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ From the year 2005 onwards, to develop vocabulary, usage and understanding of English Language daily five words with their meanings and usage are announced through Public Address System.
- ✓ A Thirukurral is announced in the same manner to enlighten the students before starting the class.
- ✓ Each student is provided with schemes of their subjects in the very beginning of their classes.
- ✓ After completion of every unit the students are provided with print out notes prepared by the faculty and the same will be kept in the library at the end of the semester for further reference.
- ✓ Guest lectures, Soft skill programmes, Communication skills, and Aptitude classes are given for the upliftment of the students in their career.
- ✓ Apart from these programmes all the final year UG students are provided with “Corporate Employment Skills” to develop the inherent talent and ability for their future.
- ✓ First year UG/ PG students are dealt with communication English handled as extra classes by our faculty members.
- ✓ The students and parents can see the progress, marks, attendance, university exam time table etc., by using Unique ID through our college website ([www.vysyacollege.org](http://www.vysyacollege.org)).
- ✓ Classes are handled in an interactive manner by using
  - Chalk and Talk Method
  - Power point presentation
  - Case Study Method
  - Video Representations
  - Using CD’s and online materials



2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Our college is affiliated to Periyar University Salem, Tamilnadu.
- Continuous internal assessment (CIA) has to be done based on the University norms.
- Each semester question paper will be received from Periyar University and that will be issued for the Examinations to the students.

2.9 No. of faculty members involved in curriculum restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

---

---

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise

Distribution of pass percentage: (2012- 2013)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com.,	59	03	33	04	---	68%
B.Com.,(CA)	105	---	33	5	---	38%
BBA	40	---	29	---	---	72.5%
BA (ENG)	58	01	16	01	01	33%
B.Sc(CS)	68	04	39	02	---	66.1%
BCA	64	02	35	06	01	67%
B.Sc(BT)	10	01	07	---	---	80%
B.Sc(Micro)	36	01	15	01	---	47.2
B.Sc(Maths)	54	08	22	1	---	57.4%
M.Com.,(CA)	28	7.14	64.29	---	---	71.43%
MA(ENG)	28	---	16	---	---	57.14%
M.Sc., (CS)	29	09	11	---	---	69%
MCA	45	06	22	1	---	64%
M.Sc(BIO)	05	02	03	---	---	60%
M.Sc.,(BT)	17	06	07	---	---	76.5%
M.Sc.,(Ap. Micro)	08	01	02	---	---	37.5%
M.Sc.,(Maths)	33	02	1	---	---	9%
MBA	55	06	47	02	---	94%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✓ IQAC contributes by setting innovative plans for teaching and learning process.
- ✓ Checking the execution of teaching plans using schemes provided by the faculty members.
- ✓ Evaluation of the Teaching and Learning process by collecting feedback from the students.
- ✓ Evaluating Students' ability through Unit tests, Seminars and Model exams.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-----
UGC – Faculty Improvement Programme	-----
HRD programmes	-----
Orientation programmes	-----
Faculty exchange programme	-----
Staff training conducted by the university	-----
Staff training conducted by other institutions (Ramakrishna Mission)	90
Summer / Winter schools, Workshops, etc.	-----
Others (Training Program given for SPSS tools for preparation of thesis)	30

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees 2013- 2014	Number of Vacant Positions	Number of permanent positions filled during the Year(2013- 2014)	Number of positions filled temporarily
Administrative Staff	34	-----	09	-----
Technical Staff	07	-----	01	-----

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC has planned to introduce M.Phil Programme in English and Management.
- Planned to initiate PhD programs for some disciplines.
- IQAC planned to procure some more international journals, online journals to our library for developing new innovative research ideas.
- IQAC has applied for 2f and 12b recognition from UGC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-----	-----	-----
Non-Peer Review Journals	-----	-----	-----
e-Journals	-----	-----	-----
Conference proceedings	-----	2	-----

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-----	-----	-----	-----
Minor Projects	-----	-----	-----	-----
Interdisciplinary Projects	-----	-----	-----	-----
Industry sponsored	-----	-----	-----	-----
Projects sponsored by the University/ College	-----	-----	-----	-----
Students research projects <i>(other than compulsory by the University)</i>	-----	-----	-----	-----
Any other(Specify)	-----	-----	-----	-----
Total	-----	-----	-----	-----

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-----	1	1	-----	-----
Sponsoring agencies	-----	-----	-----	-----	-----

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
	-----	-----	-----	-----	-----	-----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="---"/>
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="20"/>
		Any other	<input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Our institution is always proceeding with moral and social responsibilities along with the students as a part of their extension activity.
- We encourage the faculty members and students to take up various activities dynamically.
- The following programmes are conducted during the year 2013- 2014.
  - ✓ NSS Special Camp for seven days in Poovanoor village, Salem, Tamilnadu.
  - ✓ Blood Donation Camp
  - ✓ Eye camp-jointly conducted with Vasan Eye Care
  - ✓ Educational Loan Awareness- jointly conducted with Canara Bank.
  - ✓ Youth Development Programme-Ramakrishna Mission, Salem.
  - ✓ Workshop on HRD for NSS Students sponsored by Periyar University for 2 days.
  - ✓ HIV/ AIDS Awareness
  - ✓ Voters Awareness Programme
  - ✓ Road Safety Awareness
  - ✓ First aid – training Programme
  - ✓ Anti- tobacco awareness programme

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15.48	2.0	From Tuition fees and managed by the trust	17.48
Class rooms	55	---	From Tuition fees and managed by the trust	
Laboratories	14		From Tuition fees and managed by the trust	
Seminar Halls	03		From Tuition fees and managed by the trust	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	250	5 Computers, Kitchen Equipments, Aqua water Purifier	From Tuition fees and managed by the trust	
Value of the equipment purchased during the year (Rs. in Lakhs)		1,17,500.00 1,98,111.00 3,26,325.00	From Tuition fees and managed by the trust	6,41,936.00
Others		Generator Purchased for ladies hostel	From Tuition fees and managed by the trust	2,57,500.00

#### 4.2 Computerization of administration and library

- ✓ Our entire institution as well as our entire administration is fully computerised.
- ✓ Adequate systems are available to carry out the administration work.
- ✓ Our college is having a well equipped, fully automated library with the State-of –the –Art facilities like
  - Online Public Access Catalogue System (OPAC) for easy access, availability and reference of books.
  - Many national and international journals and magazines in all disciplines.
  - Member of British Council and American Library Chennai.
  - E-Gate facility for Students Entry
  - Online reference of e-books and online purchase of books is available using DELNET, INFLIBNET.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30343	6680991	846	235784	31189	6916775
Reference Books	2267	1927642	58	49613	2325	1977255
e-Books						
Journals					56	109159
e-Journals						
Digital Database						
CD & Video					1133/380	
Others (specify)						

#### 4.4 Technology Upgradation (over all)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	250	4	2mbps	60	180	2	8	--
Added	–	–	–	–	–	–	–	–
Total	250	4	2mbps	60	180	2	8	–

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- 250 systems are available in our institution for students and faculties.
- 60 systems are connected with internet facility.
- Internet speed of 2 mbps band width is available to enhance the speedy online access.
- Our campus is enabled with Wi-Fi networking.
- The Staff rooms are equipped with latest systems and are connected with local area network (LAN).
- Audio system is available for each and every class to convey the necessary instructions to the students and the faculty members from the control room.

4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs 2,68,010
ii) Campus Infrastructure and facilities	Rs18,75,198
iii) Equipments	Rs 10,08,465
iv) Others	Rs 6,32,558
<b>Total :</b>	Rs 37,84,231

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The student feedbacks are collected twice for every semester and their grievances will be solved by IQAC.
- IQAC along with placement cell provides information about various companies as a part of student support services.
- Result analysis was made based on the marks of unit tests, model exam and University exam to identify the weak students.
- Special coaching classes are conducted for those students to improve their subject knowledge.
- In the same way, bright students are motivated to get University ranks.
- Entrepreneur Development Cell (EDC) established by the MBA Department functions as a bridge between the students and the business world.

5.2 Efforts made by the institution for tracking the progression

- To guide the students in the way of progression is the main motto of our institution. The following steps are taken for their success.
  - ✓ Evaluating them by conducting tests, model exams.
  - ✓ Tracking continuously their attendance.
  - ✓ Informing their parents about their progression through website and sending letters.
  - ✓ Honouring the students with the cash award of Rs.5000/- for getting centums.
  - ✓ Encouraging them by giving the actual cost of participation in intercollegiate meet & Seminars/Symposiums/Workshops etc., if they are awarded with prizes.
  - ✓ Awarding cash prizes of Rs 2000 for students who qualified in the professional auditing courses like CA, ICWA, and ACS.

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	1612	440	-	M.PHIL 28

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1023	49		1057	51

Last Year ( 2012-2013)						This Year (2013-2014)					
General OC	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
258	250	21	1692	04	2225	206	239	21	1611	03	2080

Demand ratio 2:1 Dropout 3 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Aptitude classes and Soft skill training programmes are conducted for all the final year UG and PG students to help them in competitive exams

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

- Our college placement cell is organising and giving career guidance for all the final year UG and PG students.
- IQAC motivates the students for getting a good placement through On and Off campus

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>		
Number of Organizations Visited	of	Number of Students Participated	Number of Students Placed	of	Number of Students Placed
5		268	22		117



## 5.8 Details of gender sensitization programmes

- To create an awareness among the girl students by giving Guest Lecture on the Eve of Women's day.
- Female Students are given Yoga Practice by Vedhanthiri Maharishi Yoga Center to enhance their mental and physical strength.
- Awareness Programme on HIV and AIDS is given via NSS.
- To make the girl students to specialize in the field of hand-craft, they are given training in toys-making, embroidery, glass- painting etc.,

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (2013-14)	101	6,39,500
Financial support from government	---	---
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

## 5.13 Major grievances of students (if any) redressed:

Our institution has

- Grievance cell, which is maintained to solve the problems of the students.
- Increased the number of Books in our College library.
- Increased the Transport facility.
- Generator facility is provided in the Ladies Hostel.
- Newly constructed AV theatre with Hi- tech facility.

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **VISION**

- ✓ To make the Salem district (number one) in the field of higher education on a par with National and International standards.
- ✓ To become a globally recognized centre of excellence in the field of Higher Education and research
- ✓ To provide the education through the innovative methods keeping pace with the changing scenario.
- ✓ To enhance students skills in an effective way.

##### **MISSION**

- ✓ Our mission is to generate the knowledge with discipline
- ✓ To provide quality education at affordable cost for the rural students.
- ✓ To enhance the wisdom and to extend it further for the service of humanity.
- ✓ To cherish, advocate, nurture and live with our values.

#### 6.2 Does the Institution has a management Information System

- Yes, the institution has a well established and maintained Management Information System.
- For every student a unique ID and Password is given through which day to day activities of the college can be seen through our college website.
- The list of systems given below helps not only the students but also the parents to follow the administration and students developmental process.
  - ✓ Students Admissions
  - ✓ Students Fee Details
  - ✓ Students Attendance (via I-NET Software)
  - ✓ Evaluation & Examination Procedures
  - ✓ Fully automated Library
  - ✓ Updation of Marks (College and University exams), Attendance is made via website & letters.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- ✓ Our college is affiliated to The Periyar University, Salem and so we follow the Curriculum/Syllabus framed by the University Board of Studies for UG/ PG/ M.PHIL programmes.
- ✓ We are following the Choice Based Credit System (CBCS Pattern) given by the university.
- ✓ Apart from the regular curriculum we are also providing extra classes for Communication Skills.

### 6.3.2 Teaching and Learning

Certain steps are followed to enhance the teaching & learning methods.

- The college has adequate number of qualified and competent faculty to handle all the courses.
- The college provides the course details and schedule in all learning courses, which makes the students to enlighten their career as soon as they step into the college.
- In the very first day of the semester the college provides the scheme for the students to get an idea of what they are going to learn.
- Faculty members issue print outs in their concerned subjects to the students to enhance their subject knowledge and for easy understanding.
- Chalk & Talk (Aural & oral) method is used in the classroom. Most of the classrooms are provided with LCD, computers & screens to enhance the teaching through PPT.
- The computer –aided learning is given more priority in teaching and learning methods by which the students learning and their understanding is made easy.
- Video representations are given for easy analysis of structures and functions in certain disciplines through online or using the CD's and video cassettes available in the library.
- The college creates a culture of instilling and nurturing creativity and temper among the learners through various academic activities like seminar, workshop, industrial visit, communication skills, and soft skills.
- The students are regularly updated with the latest website, e-books, online journals and magazines in their subject area.
- Special Classes are taken for the weak students to improve their knowledge.
- Feedback is collected twice regularly from the students and it is reviewed every semester.
- Forum is an open platform for the students to exhibit their talents, which is conducted by the Department of MBA and MCA.
- Implant training is given by our college to the students of MBA and MCA to enrich their knowledge.

### 6.3.3 Examination and Evaluation

- ✓ Every month Unit test is conducted for CIA marks
- ✓ At the end of the semester, model exams are conducted based on the University exam pattern.
- ✓ All the paper scripts are valued within 3 days time interval and their mistakes are noted in their papers by affixing proper seals for their notification and rectification.
- ✓ Students efficiency in their subjects are also evaluated by giving assignments and seminars in the latest topics as a part of CIA.
- ✓ Evaluated marks are immediately informed to the students as well as sent to the parents through letters to know the students progress.

### 6.3.4 Research and Development

- ✓ Our college is motivating the faculty members and the students to carryout their research.
- ✓ They are encouraged to publish their research articles in reputed national and international journals.
- ✓ Our faculty members and the students are encouraged to present their research papers, articles in various seminars, symposiums in our college as well as in other colleges.

**Library:**

Our college is having a well equipped fully automated library with the State-of –the –Art facilities like

- ✓ Having more than 35,000 books and 56 Journals, 1100 CD's, 380 video cassettes for access.
- ✓ Online Public Access Catalogue System (OPAC) for easy access, availability and reference of books.
- ✓ E-Gate facility for Students Entry
- ✓ MOU is maintained with DELNET for online reference and purchase of books.
- ✓ Facilitation of e-books via DELNET and INFLIBNET for students and faculty access.

**ICT:**

The entire campus is having network facilities which are available to the students and faculties.

- ✓ Our college campus is enabled with Wi- Fi.
- ✓ Internet lab with adequate systems and net speed up to 4mbps is maintained by the college for easy access to the students, faculty and research scholars.
- ✓ All faculty rooms are equipped with computers which are interconnected with local area network for exchange of communication.
- ✓ Our College has uploaded the course Materials for all UG and PG courses in the college website [www.vysyacollege.org](http://www.vysyacollege.org)

**Physical Infrastructure/ Instrumentation:**

- ✓ Our college campus is equipped with eco-friendly buildings having class rooms with good ventilation and light.
- ✓ Adequate rest rooms for staffs and students (separately for Boys and Girls) are available in each and every block.
- ✓ Hi- tech four Audio-Visual theatres equipped with latest technology and comfortable seating arrangements are available in the campus as
  - AV Hall- 1 with seating capacity of 500,
  - AV Hall- 2 & 3 with seating capacity of 150 and
  - AV Hall- 4 with seating capacity of 60.
- ✓ Many Class rooms are provided with LCD Projectors to embody the innovative teaching method.
- ✓ Telephone facilities are provided for students inside the College Campus as well as in the Hostel premises.
- ✓ An open auditorium, play ground, Basket Ball court etc., adds the beauty to our campus.
- ✓ Separate HT line (140KVA) is available to provide 24hrs power supply in the campus.
- ✓ Three Generators (1 with 200KVA, 1 with 125KVA and 1 with 15KVA), 2 numbers of 25 KVA UPS and 2 numbers of 10 KVA UPS for 24 hrs power backup are available in the campus.
- ✓ Separate Hostel facilities are available for boys and Girls.
- ✓ Solar Water Heating Systems 1000ltr x3 no's in the ladies hostel and 1500 ltr x 2 nos. in Boy's hostel are provided.
- ✓ Solar lamps are installed in various places inside the college campus.
- ✓ RO system for purified drinking water is available inside the campus.
- ✓ Bus facility is available (almost 22 buses) to the locations in and around Salem for 60 km radius.
- ✓ Hostel Mess is provided with modern kitchen equipments.
- ✓ Separate dinning Hall is available for boys and girls.
- ✓ Two wheeler and Car Parking facilities are available separately to the students and faculty members.

### 6.3.6 Human Resource Management

- ✓ Our college conducts various Faculty Development Programmes, Workshops and Soft skill Training to the development of the teaching and non-teaching staff members as well as students.
- ✓ Our institution is a member in various associations like MMA, CII, ICT, NIPM, ICTACT, through which faculty members are given opportunities to participate in various programmes conducted by them.
- ✓ The purpose of this association is to enlighten the staff members with latest developments.
- ✓ Awareness Programmes are conducted at regular intervals to NSS, YRC & RRC students.
- ✓ The final year students are given the hands on training in developing the reasoning, aptitude, and communication skills for their placement.

### 6.3.7 Faculty and Staff recruitment

Every year based on the vacancies, advertisements are given in the leading newspapers for the staff recruitment as per UGC Norms. The staff recruitment is done with more sincerity and dedication.

- ✓ Experts from various universities and colleges are invited as a panel for recruiting faculty.
- ✓ Expert panel will select the staff members based on their knowledge through aural and oral test.
- ✓ Question papers for the written test are prepared by the expert panel with respect to their related subject and marks are allotted accordingly.
- ✓ The candidates have to take class atleast for 15 minutes in front of the expert panel and the concerned department faculty members.
- ✓ The teaching ability is tested based on their voice modulation, presentation, subject knowledge and correlation.
- ✓ The personal interview is conducted for the candidates based on the written test and the class room session marks.
- ✓ Along with the expert panel, the selection list of the candidates will be handed over to the college management.
- ✓ The management will issue the offer letter based on the rank list.

### 6.3.8 Industry Interaction / Collaboration

- ✓ The students of various departments like BBA, M.COM (CA), MBA, and MCA are taken to several industries to create awareness among them.
- ✓ The various industrial visits made by them formulated a good relationship between our college and the industry.
- ✓ Expert workshops, jointly conducted with HCL, DELL empowered the students with cordial employment skills.

### 6.3.9 Admission of Students

- ✓ Students of various disciplines are admitted as per existing norms prescribed by the Periyar University and the instructions given by the Director of Collegiate Education, Chennai.
- ✓ Parents meeting is conducted for the I year UG & PG students to inform the vision and mission of the college along with the rules and regulations of our institution every year.

6.4 Welfare schemes for

- Our college is run by Vasavi Vidhya Trust and through which the following welfare schemes are provided to both teaching and non teaching faculty.

Teaching	<ul style="list-style-type: none"> <li>• Accidental Insurance Policy Scheme with New India Assurance Company, Salem.</li> <li>• Free Staff Quarters inside the campus will be provided to those who are in need.</li> <li>• In case of any Emergency the trust will contribute a part of money as charity.</li> <li>• Salary Advance for hospitalization, marriage etc., is given to the needy staffs.</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>• Accidental Insurance Policy Scheme with New India Assurance Company, Salem.</li> <li>• Free Staff Quarters inside the campus will be provided to those who are in need.</li> <li>• In case of any Emergency need the trust will contribute a part of money as charity.</li> <li>• Salary Advance for hospitalization, marriage etc., is given to the needy staffs.</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Fee concession is provided for the economically poor students irrespective of their community.</li> </ul>

6.5 Total corpus fund generated

Rs 4,14,58,520

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-----	YES	IQAC
Administrative	NO	-----	YES	Various Committees

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The Hall tickets are issued along with the photograph, subject code and subject date by the Periyar University.
- Answer scripts are given in the Booklet format.
- Online downloading facility of hall tickets, exam dates and exam results are available.
- Centralised and Single valuation for UG and PG students.
- Students can apply for revaluation and retotalling if they are interested.
- Students if they are interested can apply and get the transparency of their answer booklets.
- University Results are published through online.
- Practical exam question papers for UG and PG are sent through online.

#### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Periyar University sends circulars with all kinds of details, informations, formats regarding autonomy guidelines as per UGC norms.
- Periyar University always encourages the affiliated colleges to apply for getting autonomy.

#### 6.11 Activities and support from the Alumni Association

- Eminent Alumni members give Guest lectures/Soft Skill training programmes.
- Alumni members from various fraternities like IT, CA and Entrepreneurs gives awareness programme based on their sector.

#### 6.12 Activities and support from the Parent – Teacher Association

- Parents meeting are conducted every year on the opening day of I year UG/PG.
- In the meeting rules and regulations of the college is explained in detail for the parents and the students.
- The parents are extending their support for any new innovative methods implemented by the college.
- In the due course if any grievances are intimated by the parents, the management will take immediate action to solve the problem.

#### 6.13 Development programmes for support staff

- Computer training is given by our Computer Science Faculty for hands on experience in operating the systems.
- An orientation programme is given to maintain files, documents in the administration process.
- Support Staffs are encouraged to pursue their higher education.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

A lush green campus with many varieties of trees giving shade and shelter with breezy atmosphere is one of the highlight of our institution. The campus always supports eco-friendly initiatives by various means.

- Rain water harvesting is done in the campus which recharges the bore wells.
- Plastic cups are banned inside the college campus. (Paper cups are used instead of plastic cups).
- Solar water heaters are provided in the hostel and Solar Lamps in the campus for Conservation of electricity.
- Gardening team with Garden Superintendents are working on campus beautification.
- Maintenance of very clean campus.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Communication skill classes are introduced for all first year UG and PG students apart from the regular syllabus.
- Every month Unit tests are conducted and at the end of the semester model exams are conducted based on the University Pattern.
- Classes on corporate skill development are given to the Final year UG students to motivate them in their career.
- Aptitude classes are given to the final year UG and PG students to attend the competitive examinations like TNPSC, UPSC, Bank exams.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Department of Mathematics and MBA department organised National Seminars.
- Various Guest lectures by eminent persons were arranged by most of the departments.
- Many extension activities like Blood Donation camp, Eye Camp, Awareness Programmes, Youth Development Programmes etc., were conducted at regular intervals.
- MBA and MCA students were taken for several Industrial visits as per the plan.
- FDP programmes were conducted for the faculty members to enlighten their career.
- Unit tests and model exams were conducted as per the schedule.
- Applied for approval to start M.Phil Programme for the academic year 2014- 2015 in the departments of English and Management.
- Communication skill classes were conducted for all first year UG and PG students to enrich their language skill and their fluency.
- A Two day HRD programme sponsored by Periyar University was conducted for the welfare of the students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Our institution is always concerned about students' growth and the welfare of the society in all aspects. The college follows a number of best practices and the foremost among them are

- Students Quality Improvement
- Students Extension Activity

**The details are given in the Annexure -III**

7.4 Contribution to environmental awareness / protection

- Students are encouraged to plant Tree saplings.
- NSS Special Camp was conducted to create environmental awareness among rural people.
- Rain water harvesting is done in the campus.
- Plastic cups are banned inside the college campus.
- Solar water heaters and Solar lamps are provided in the hostel for Conservation of electricity.
- Maintenance of very clean campus.
- Training classes are given for all the students in Organic farming.



7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

**Strength:**

- Qualified faculty members, Amenities and Infrastructure.
- Fully automated library facility and fully computerized administration.
- ICT facility is available inside the campus
- Extension activities conducted via NSS, YRC, RRC and Rotract clubs.
- Support by the management for conducting all Department functions.
- Tie up with various international and national associations in MBA Department

**Weakness:**

- Rural Students from economically poor background faces financial problems.
- Faculty members have to concentrate more in the field of research.

**Opportunity:**

- Expecting to get UGC's 2 f and 12 B Status.
- Planning to upgrade some of the departments to Research level.
- Preparations are going on for introducing teaching through video conferencing.
- Strive to conduct more Seminars /Symposiums /Workshops by getting funds from UGC/DST/DBT.

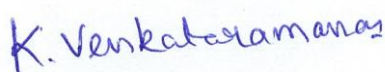
**Threats:**

- Competitions from many nearby new colleges affiliated to Periyar University.
- To continue with admissions, maintenance of quality is made essential.

**8. Plans of institution for next year**

- Plan to Upgrade Research and Development in our Institution.
- Plan to get funds from UGC / DST / NCERT for Research and Development.

Name: K.VENKATARAMAN



Signature of the Coordinator, IQAC

Name: DR. P. VENKATESAN



Signature of the Chairperson, IQAC

\*\*\*

## ANNEXURE-I

### Vysya College, Salem-103 Academic Calendar with the Outcome of Plans 2013-14

S.No	DATE	NAME OF THE PROGRAM	RESOURCE PERSON/ CHIEF GUEST	CLASS / Department
1.	24.06.13 to 26.06.13	Soft Skill training (Motivation, self-esteem, self belief)	Mrs. Sasi prabha	II B.Com A
2.	24.06.13 to 26.06.13	Soft Skill training (Motivation, Self-esteem)	Mr. Paul susheel	II B.Com CA
3.	27.06.13	Tobacco awareness program (international day against drug abuse)	Dr. Anuradha MBBS Designated officer food safety dept Salem.	NSS, YRC,RRC
4.	01.07.13 to 03.07.13	Soft Skill training (effective communication)	Poornima, Chennai	II BBA
			Mahala Nissie	II BA ENG
5.	03.07.13 to 05.07.13	Soft Skill training (SWOT analysis, Self assessment, self skills technical skills)	Aishwarya jayaraman, Zeenath Prince	II BCA
6.	08.07.13 to 10.07.13	Soft Skill training (Grammar, rules, parts of speech)	Kanteesh Kumar Singh	I BCA
7.	08.07.13 to 10.07.13	Soft Skill training (Motivational speech, body language activity, interpersonal relationship)	Poornima, Chennai	II BSC CS
8.	10.07.13	Polimer channel program “kaloori kalata— kalam nam tholan”	S.Anu program coordinator	--
9.	12.07.13	EDC inauguration	K.Govindarajan GM, DIC Salem, R.G.Balaji Alamelu enterprises Salem.	MBA Dept
10.	17.07.13	Kamarajar birthday celebration – tamil patimandram	Judge- Dr.Sivachandiran	All 1 <sup>st</sup> year UG / Tamil Dept
11.	22.07.13	Industry institution interface program	Mr. kaushal IFS MD SAGO SERVE	MBA Dept
12.	24.07.13	Tamil mandram workshop on management Vs Thirukural	R.Rajasekaran Ulavalar Poombukar	MBA Dept
13.	25.07.13 & 26.07.13	Ulavaram – cultural workshop for students	Dr.P.Muthappan Mr.Ra.Rajasekaran	All 2 <sup>nd</sup> year UG / Tamil Dept
14.	29.07.13 to 31.07.13	Soft Skill training (building the brand “you”)	Thygarajan	II BSC Maths
15.	30.07.13	Guest lecture program on entrepreneur success	Dr.Subramanian Bharathi PRIMS Periyar University	MBA Dept
16.	30.07.13 to 01.08.13	Soft Skill training (positive attitude, body language, communication skills)	Seethalakshmi siva kumar	II BSC BT, Micro
17.	30.07.13	Guest lecture program on Network based operating system	Dr.T.Sambantham HOD NITTTR Chennai.	II MSc CS III MCA / CS Dept
18.	31.07.13	Road safety awareness program	--	Rotaract
19.	02.08.13	Friendship day celebration	--	Management
20.	12.08.13	Guest lecture on motivation for human excellence	Dr.Ram Krishna Kumar., Sai Ram academy	MBA Dept
21.	12.08.13 to 14.08.13	Soft Skill training ( Effective communication, resume preparation GD)	Poornima	III BSC CS
22.	15.08.13	Independence day celebration	--	Management
23.	16.08.13	Guest lecture program on software engineering	Dr.Kangaiammal professor govt. arts college Salem.	III CS,II BCA, II MSc CS/CS Dept
24.	19.08.13	Guest lecture program on recent trends in marketing & HRM practices	Dr.T.Sarathy PRIMS Periyar university	III B.Com,B.Com CA A&B, II M.Com CA

				/COMMERCE Dept
25.	19.08.13 to 21.08.13	Soft Skill training (challenges in communication, trust building, leadership quality, body language)	Prince Thyagarajan Alaudin	III BBA III BCA III BA ENG
26.	21.08.13 to 23.08.13	Soft Skill training (challenges in communication, trust building, leadership quality, body language)	Paul shushil Arun, Abilash	III BCOM III BCOM CA A&B
27.	21.08.13	Guest lecture on labor laws	Gomati Shankar	MBA Dept
28.	30.08.13	Seminar on research methodology	Dr.A.Vinayagamoorthy Professor Periyar university	II MCOM CA /COMMERCE Dept
29.	30.08.13	Women's convention program	Swami.Yathatmananda Ramakrishna mission	NSS
30.	02.09.13 to 04.09.13	Aptitude training program	P.Vivekanandan C.Prabhu	III BBA
31.	04.09.13	Guest lecture program on recent trends in tax liability	Raveendran, ICWA, Salem.	III B.Com,B.Com CA A&B / COMMERCE Dept
32.	04.09.13	English literary association	Mr. Murali krishnan	English Dept
33.	10.09.13	Soft Skill training demo class	Saritha Pillai	III B.Sc Maths
34.	10.09.13	Pre RD selection	Mr.SaiRam Chennai	NSS
35.	11.09.13	Run for our nation – run event	Swami.yathatmananda Ramakrishna mission	NSS
36.	12.09.13	Math carnival – Intercollegiate meet		Maths Dept
37.	17.09.13	Vivekanandha 150 <sup>th</sup> birthday special book exhibition	Dr.P.Venkatesan principal Vysya college	NSS
38.	18.09.13	Management expo	--	MBA Dept
39.	18.09.13 to 20.09.13	Aptitude training	Vivekanandhan Prabhu Eswarlal	III BCOM, BCOM CA A&B
40.	25.09.13	Constellation – Intercollegiate meet	--	English Dept
41.	25.09.13	Eye checkup & protect awareness	Vasan Eye Care, Salem	NSS,YRC,RRC
42.	26.09.13	Educational loan awareness for students	Canara Bank	NSS
43.	01.10.13 & 10.10.13 & 11.10.13	Aptitude training	Prabhu, Vivekanandhan	III B.Sc BT, Micro
44.	01.10.13 & 03.10.13 & 04.10.13	Aptitude training	Prabhu, Vivekanandhan	III B.Sc Maths
45.	09.10.13 & 10.10.13 & 11.10.13	Aptitude training	Prabhu, Vivekanandhan	III BA ENG
46.	04.10.13	Comfestia -- Intercollegiate meet	--	III B.Com,B.Com CA A&B, II M.Com CA / COMMERCE Dept
47.	07.10.13 to 09.10.13	Soft Skill training	Thyagarajan	III B.Sc BT, Micro
48.	09.10.13	Tegfest -- Intercollegiate meet	--	CS Dept
49.	18.10.13	Blood donation camp	Dr. S.Nanthakumar coordinator NSS, Periyar University Salem	NSS

50.	26.10.13	Youth development program	Swami.Yathatmananda Ramakrishna mission	NSS
51.	08.11.13	HIV / AIDS awareness	Mr.Dev kumar Coordinator YWCA	NSS
52.	23.11.13	Sexual abuse at working place – awareness program	Thiru J.Rajendra Prasad Secretary Vysya college Dr. S.Nanthakumar NSS coordinator, Periyar University Salem	NSS
53.	05.12.13	Seminar on self believe	kavidhasan	All 1 <sup>st</sup> year UG / Tamil Dept
54.	15.12.13	Run for unity	--	NSS
55.	20.12.13 to 26.12.13	NSS Special camp	--	NSS
56.	20.12.13 to 22.12.13	Soft Skill training	Thyagarajan	I B.Sc CS
57.	23.12.13 & 24.12.13	Soft Skill training	Thyagarajan	I B.Sc CS
			T.M.Soundarajan	I BA ENG, I B.Sc BT, Micro
58.	24.12.13	Industrial visit to AAVIN Salem	--	MBA Dept
59.	26.12.13 & 27.12.13	Soft Skill training (motivation, social responsibility, swot analysis )	Poornima	I BBA & I BCA
Alaudin			I BCOM A	
Prince			I BCOM B	
60.				
61.	27.12.13	Marathon for Aids awareness	Mr.K.Maharabhushanam IAS District collector Salem	NSS
62.	28.12.13	Value education program	Swami.yathatmananda Ramakrishna mission	NSS
63.	01.01.14	Road safety awareness	Dr.P.Venkatesan principal, Vysya college	NSS
64.	06.01.14 & 07.01.14	Soft Skill training (self introduction, self confidence, effective communication)	Savitha palliyil	I B.Sc Maths
65.	06.01.14 to 10.01.14	National integration camp	Mr.K.Maharabhushanam IAS District collector Salem	NSS
66.	08.01.14	National youth day rally	Dr.V.Iraianbu, IAS Commissionar dept.of.economics & Statistics,Govt.of.Tamilnadu	NSS
67.	11.01.14	Pongal vizha celebration	--	Management
68.	21.01.14	Industrial visit to Seshayee paper ltd	--	MBA Dept
69.	25.01.14	National voters day rally	--	NSS
70.	28.01.14 to 29.01.14	Swami Vivekanandha birth year special students workshop –“human resource”	Dr.Angamuthu, Registrar, Periyar University, Salem	NSS
71.	06.02.14	Guest lecture on smart management - a road to success	Nagarajan MD Ttk prestige	MBA Dept
72.	08.02.14	Corporate etiquette - State level workshop	Abraham Koshy Hemanth Kumar	CS Dept
73.	10.02.14	Industrial visit to Sugar mills dharmapuri	--	MBA Dept
74.	12.02.14	Industrial visit to steel plant Salem	--	MBA Dept
75.	15.02.14	Industrial visit to Sampantham spinning mill	--	MBA Dept
76.	19.02.14	Workshop on MBA+,MBA++,MBA+++	Mr.K.Balasubramaniam CEO, Creative Management Consultancy	MBA Dept
77.	22.02.14	National seminar on mathematics &	Dr.E.Thandapani,	Maths Dept

		recent applications	Ramanujam Institute For Advanced Studies In Maths, University Of Madras.	
78.	22.02.14	Entrepreneur development – success story	S.Devarajan Sampantham Spinning Mill	MBA Dept
79.	26.02.14	2 <sup>nd</sup> national conference on Business challenges and opportunities for transformation excellence	Dr.subramanian bharathi Dr.T.Sarathy Dr.sayee Manohar PRIMS Periyar University	MBA Dept
80.	05.03.14	Organic kitchen gardening	Mr.P.Ayyappan secretary agricultural society Chennai	NSS
81.	07.03.14	HIV – AIDS Awareness	Mr.R.Selvam RRC district program manager, Salem	NSS,YRC,RRC
82.	10.03.14	Seminar on creation of new business plan	--	II BCOM / COMMERCE Dept
83.	12.03.14	Women’s day celebration	--	Management
84.	13.03.14 & 14.03.14	First aid training camp	Dr.P.Thirumurthy, coordinator YRC, Periyar University Salem	NSS,YRC,RRC
85.	24.03.14	Guest lecture on finance	Shankar CA., Salem	MBA Dept
86.	25.03.14	Guest lecture on income tax	R.Hari Shankar MCom	III B.Com,B.Com CA A&B, / COMMERCE Dept
87.	26.03.14	Guest lecture on company law – new company creation articles	--	II BCOM / COMMERCE Dept

**VYSYA COLLEGE, SALEM -636 103.  
STUDENT FEED BACK FORM**

**CLASS:**

S.NO.	QUESTIONS	SUB 1: STAFF:	SUB 2: STAFF:	SUB 3: STAFF:	SUB 4: STAFF:	SUB 5: STAFF:	SUB 6: STAFF:	SUB 7: STAFF:	SUB 8: STAFF:
1.	Is Topic Covered?								
2.	Notes Issued as per the Scheme?								
3.	Is Printout Simple & Easy to Understand?								
4.	Is Printout Issued as and when the Particular Portion has been completed?								
5.	Any Remarks on Teaching Methodology?								
6.	Delivery of Subject Content								
7.	Is the Voice of the Faculty Audible till the last row of the class?								
8.	Are the Doubts cleared then and there by the faculty in the class?								
9.	Whether the Faculty communicates in both Tamil & English?								
10.	Is Brief introduction about previous topic given?								
11.	Is additional information given apart from subject?								
12.	Is Practical class conducted properly?								

S.NO.	QUESTIONS	SUB 1: STAFF:	SUB 2: STAFF:	SUB 3: STAFF:	SUB 4: STAFF:	SUB 5: STAFF:	SUB 6: STAFF:	SUB 7: STAFF:	SUB 8: STAFF:
1.	Is Record Note/Observation Note maintained properly?								
2.	Do You Need any extra problems in (Accounts / Maths / Stat)?								
3.	Do you have any Suggestion regarding Soft Skill classes?								
4.	What is your opinion about Soft Skills Trainers?								
5.	Do you need any other training classes?								
6.	Whether Male/Female faculty is giving importance to any particular student in the class?								
7.	Are you facing any problem regarding direct / indirect disgrace / torture / double meaning used by faculty in the class?								
8.	If assignment is not submitted properly what type of punishment is given?								
9.	Any suggestion about the availability of books in Library?								
10.	Any expectation from the Management?								

S.NO.	NAME OF THE STUDENT	ROLL NO	SIGNATURE

NAME OF THE STAFF & SIGN

1.

2.



## Student Feedback Analysis - Sample

VYSYA COLLEGE, SALEM 103

FEED BACK FORM

CLASS: I B Com A

SNO	QUESTIONS	SUB 1: Tamil STAFF: Deeba	SUB 2: English STAFF: Mathubala	SUB 3: Business Communication STAFF: Ranganayagi	SUB 4: Economics STAFF: Nodakumar	SUB 5: Principles of Accounting STAFF: Karadasamy	SUB 6: Communication Skill STAFF: Hellow	SUB 7: Hindi STAFF: Ganesan	SUB 8: STAFF:
1	Is Topic Covered ?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
2	Notes Issued as per the Scheme?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
3	Is Print out Simple & Easy to Understand ?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
4	Is Printout Issued as the Particular Portion has completed ?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
5	Any Remarks on Teaching Methodology?	No	No	No	No	No	No	No	(No Remarks)
6	Delivery of Subject Content	good	good	good	good	good	good	good	
7	Is the Voice of the Faculty Audible till the last row of the class?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
8	Are the Doubts cleared then and there by the faculty in the class?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
9	Whether the Faculty communicates in both Tamil & English ?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
10	Is Brief introduction about previous topic given?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
11	Is additional information given apart from subject?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
12	Is Practical class conducted properly?	-	-	-	-	-	-	-	



SNO	QUESTIONS	SUB 1: Tamil STAFF: P. Deepa	SUB 2: English STAFF: Madhambala	SUB 3: Business Communication STAFF: Ranganaya	SUB 4: Business Economics STAFF: Nandhakumar	SUB 5: Principles of Accounts STAFF: Kandasamy	SUB 6: Communication Skills STAFF: Helvan	SUB 7: Hindi STAFF: Ganesh	SUB 8: STAFF:
13	Is Record Note/Observation Note maintained properly?	-	-	-	-	-	-	-	
14	Do you Need any extra problems in(Accounts/Maths/Stat) ?	-	-	-	-	Need More Problems in Accounts.	-	-	
15	Do you have any Suggestion regarding Soft Skill classes?	good	good	good	good	good	good	good	(Need Case Studies)
16	What is your opinion about Soft Skill Trainers?	Trainer Name is Navreen, Training is good.							
17	Do you need any other Training classes?	Need more							
18	Whether Male/Female faculty is giving importance to any particular student in the class ?	-	-	-	-	-	-	-	
19	Are you facing any problem regarding direct /indirect disgrace/torture/double meanings	-	-	-	-	-	-	-	
20	If assignment is not submitted properly what type of punishment is given?	Reducing the assignments marks							
21	Any suggestion about the availability of books in Library ?	Business Economics Books Need, General, Common books (Compassion) Need							
22	Any expectation from the Management?	Nil							

SNO	NAME OF THE STUDENT	ROLL NO	SIGNATURE
1	K13C055 Supriya S	K13C055	S. Supriya
2	Diyadhanshini.S.	2K13C050	Diyadhanshini.S.
3	D. DIVYA PRAKASH	2K13C009	D. Divya
4	R. Sabari	2K13C027	R. Sabari

NAME OF THE STAFF & SIGN

1 D. JAGADEESWARAN

2 A. ALFIRTHOVS

*[Signature]*  
22/10/13

*[Signature]*  
22/10/13

## **ANNEXURE-III**

### **BEST PRACTICE –I**

**Title of the Practice:**                      **Students Quality Improvement**

**Goal:**

- To enhance the Student Skills in an effective manner (One of the Vision of our College)
- To fine tune the students by giving Soft Skill Programmes and Personality Development Programmes.
- To motivate students as well as design them based on the Challenges of the Society.

**The Context:**

- Students are always on the learning pathway throughout their career.
- Their learning process has to be combined with Subject Teaching as well as with quality improvement.
- The quality improvement relies on the mode of training programmes given.
- Thus the programmes are planned accordingly to improve their Language, Aptitude, Corporate Skills and Reasoning ability.

**The Practice:**

- All UG and PG students are given Soft Skill Training by Eminent Resource Persons from various places.
- The Training was conducted continuously for 3 days/ 2 days based on the Pedigree of the year of study.
- All UG final year students are given 3 days aptitude classes apart from the soft skill training.
- All UG Final year students are given regular classes in developing Corporate Skills by our College Faculty.

**Evidence of Success:**

**We are very sure that the training programmes given to the students helped them to break open their shells and adapt quickly in this competitive society.**

- Nearly 170 Students excelled in the on/off campus interview and placed in various companies
- Students confident level was remarkably high while facing personal interviews or in any challenging port-folios.
- There was a steep increase in the number of students participating in other Intercollegiate meet/Symposiums/Seminars/Paper Presentations etc.
- Building up the self-confidence through personality development programmes made many students to be an entrepreneur.

**Problems Encountered:**

- Regular classes have to be cancelled for the 3 days/2 days training programmes.
- As we are arranging the soft skill trainers from outside they have to be paid sufficiently, which was an additional cost to the Management.
- Accommodation and hospitality has been arranged for them.
- Availability of the resource persons based on the college schedule.

## BEST PRACTICE –II

**Title of the Practice:** **Students Extension Activity**

**Goal:**

- To cherish, advocate, nurture and live with our values. (One of the missions of our college.)
- To motivate the students to become a part of building up a healthy society.
- To engage the students in NSS, YRC, RRC in various awareness programmes.
- To create an impact on students in different social, political, economical and environmental problems.

**The Context:**

- Most of the interested students were enrolled in NSS/YRC/RRC as soon as they join the college.
- Awareness programmes were given for those students in various aspects regularly.
- Trained students are made to participate in various activities.
- Blood donation is one of the best life saving practices in the college.

**The Practice:**

- The students are regularly given many awareness programmes on the important nationally and globally celebrated social days.
- The NSS/YRC/RRC students are given opportunities to do social service in nearby villages.
- The students are participating in many health related awareness programmes as well as they are made as a part of promoting awareness in Socio-Economical, Political backgrounds.
- Tree Sapling Plantations are practised regularly to promote environmental awareness.

**Evidence of Success:**

**Our institution is always proceeding with moral and social responsibilities along with the students as a part of their extension activity. We encourage the faculty members and students to take up various activities dynamically.**

- The following are some of the extension programmes conducted during the year 2013- 2014.
  - ✓ NSS Special Camp for seven days in Poovanoor village, Salem, Tamilnadu
    - Various Social Services like cleaning programmes and many health related awareness programmes were conducted for the people of the village.
  - ✓ Blood Donation Camp
    - Many students voluntarily donated their Blood.
    - Our students (around 150) donated blood for many emergency needs through out the year.
  - ✓ Eye camp was jointly conducted with Vasan Eye Care

- Health Check-up is done.
- Patients with eye ailments were advised for further treatments.
- ✓ Educational Loan Awareness was jointly conducted with Canara Bank.
  - Many Students came across the various procedures for getting Educational Loans.
- ✓ Youth Development Programme-Ramakrishna Mission, Salem.
  - The Students are enlightened fully to help their growth in future.
- ✓ A Two day Workshop on HRD for NSS Students sponsored by Periyar University.
  - The Students are given Yoga Training and Personality Development Programmes to fine tune their mind and health.
- ✓ HIV/ AIDS Awareness
  - Students participated in a rally for creating awareness among the public regarding AIDS.
- ✓ Voters Awareness Programme
  - Students have been taught the importance of voting by giving a Lecture.
  - Students were also engaged in Election Duty to regulate the voters queue.
- ✓ Road Safety Awareness
  - Students promoted the road safety rules and regulations to the public.
  - Use of helmets was insisted.
  - Black stickers were pasted on the head lights of the vehicles to avoid accidents during night hours.
- ✓ First aid – training Programme for 2days
  - Students were given Hands on Training in First-aid for many emergency situations like heart- attack, drowning etc.,

**Problems Encountered:**

- Regular classes are disturbed by the extension activity.
- Financial problems arise while conducting the various extension activities.
- Time consumption for carrying out the activities due to which the students has to stay back after the college hours.
- Individual care has to be given for the students engaged in the camp which is very tough amidst of a large group.
- Our institution is taking the whole responsibility of the student in case of any extension activity.