

Part –A

Plan for the academic year 2005-2006

Plan has been drawn up

- To purchase more number of books for the library
- To purchase more number of subject related CDs for all the courses.
- To give fee concession to the students who excel in Sport activities
- To carry out welfare activities in the nearby villages in Salem through the NSS units.
- To purchase more instruments for the Bio-Science Departments.
- To set up a modern AV Theatre with 63 inch Plasma T.V.
- To construct a new Laboratory for M.Sc. Bio- Technology Course.
- To arrange frequent Industrial visits to MBA, MCA and Bio-science students to boost the corporate and practical knowledge.
- To install computers in all the staff rooms to prepare notes for the students.
- To provide computer lab facility with internet at the ladies hostel.
- To start the following new courses:
 - UG Courses- B.Sc. Maths, B.A. English
 - PG Course- M.Sc. Maths
- To conduct the Convocation Day.
- To provide accident mediclaim insurance coverage to all the students in tie-up with Gokulam Hospital, Salem.

Part – B

1. Activities reflecting the goals and objectives of the institution.

- a)** All the UG and PG students are given individual text books
- b)** Students are given separate printout copies for better results.
- c)** A separate computer Lab is functioning in both ladies and gents hostel.
- d)** The following staff members are given training in Tally courses from 25.10.2005 to 25.11.2005:
 - 1. P. Kamalakannan
 - 2. T. Gomathi Shankar
 - 3. R. Mohanambal
- e)** Inter disciplinary Programme and subject related Guest Lectures are conducted for the MCA classes.
- f)** PG Staff handled training classes in Microbiology for the Govt. Hr. Sec. School Staff members.
- g)** With the introduction of Environmental Studies for the II year UG students, the Department of Environmental Studies is set up.
- h)** IMPACT – An Intercollegiate Meet of Department of Computer Science is conducted.
- i)** ADROIT-2006, an Inter-Collegiate Meet is jointly conducted by the Department of Commerce, BBA and MBA.
- j)** The Dept. of English, tells five new words over the Public Address System everyday morning to enrich the vocabulary of the students. And also the students make note of it to enrich their vocabulary.
- k)** The College celebrated VYJOY'06 (College Day) in a grand manner for two days.

2. New academic programmes initiated (UG and PG)

Nil

3. Innovations in curricular design and transaction.

- According to Periyar University curriculum, a detailed scheme is prepared for each subject and a copy of this is given to each student. This enables the students to know beforehand the lesson to be taught.
- Power Point Presentation of the lessons in all the subjects is prepared by each department for better understanding.
- Staff members prepare an abstract of the subject related CDs which will tell us the overall content of the CD. After the completion of the relevant topic in the class, students are shown the CDs in the AV theatre.

4. Inter-disciplinary programmes started.

Guest Lectures are arranged periodically by inviting eminent subject experts and persons from industry.

5. Examination reforms implemented.

We strictly follow the norms set by Periyar University in conducting Semester Examinations.

Every semester a Mid-Term Test and a Model examination are conducted to enable the students face the University Examinations with confidence.

University examination Question paper pattern is followed in setting up the question paper for the Mid-Term Test and the Model examination.

By using the scheme of evaluation, correction is done in a systematic way. The mistakes are pointed out to the students, with the help of the rubber stamps specially got for this purpose by the Management.

6. Candidates qualified: NET/SLET/GATE etc.

DEPARTMENT	NAME OF THE STAFF	NET/SLET/GATE/M.Phil Before 1993
TAMIL	Mrs. S.Manimekalai.	M.Phil Before 1993
	Mr.A.Ambethkar	NET
	Mr.G.Kathiravan	NET
	Mr. Tamizhadiyan	NET
	Mr. Dharmalingam	NET
HINDI	Mr. A. R.Chandrasekaran	SLET
ENGLISH	Mr.K.Ravichandran	M.Phil Before 1993
COMMERCE	R.Saravanan	M.Phil Before 1993
BIOCHEMISTRY	Mr.M.S.Paranetharan	NET
	Mr.C.Ravi Kumar	NET
	Miss. M.S. Shadakshari	SLET
MICROBIOLOGY	Miss S. Nandhini	CSIR, NET
BIOTECHNOLOGY	Mr. Gunaseelan	NET, GATE
ENVIRONMENTAL STUDIES	Mrs. K.K. Kavitha	NET

STATISTICS	Mr.M.Valavan	M.Phil Before 1993
ECONOMICS	Mr.N.Anbuarasu	NET
	Mr. Sivakumar	NET

7. Initiative towards Faculty Development Programme.

A FDP was conducted to enrich the knowledge and to know the latest in the respective fields of study. Staff members are encouraged to attend various faculty development programmes organized by other institutions and Universities.

8. Total number of seminars/ workshops.

Cognition Burgeon was conducted annually by the Department of Bio-Sciences. Eminent personalities in the field are invited and their scholarly deliverance enlightens our students. **IMPACT-** an Intercollegiate Meet was conducted by the Department of Computer Science.

9. Research projects

Nil

10. Patents generated, if any.

Nil

11. New collaborative research programmes.

Nil

12. Research grants received from various agencies.

The college being a self –financing institution no grants is received from any agency.

13. Details of research scholars.

The following staff members have registered for Doctorate Programme.

DEPARTMENT	NAME OF THE STAFF
Mathematics	Mr. P. Venkatesan (Principal)
Hindi	Mr.A.R.Chandrasekaran
Commerce	Miss M. Revathi Bala
Computer Science	Mrs. P. Sumithra
Statistics	Mr. G.K. Balachandran

14. Citation index of faculty members and impact factor.

Staff members are often sent to attend National and International seminars being organized by various institutions and Universities. (Details are enclosed).

15. Honours/ Awards to the Faculty.

Nil

16. Internal Resources Generated.

Nil

17. Details of departments getting SAP, COSIST/DST/FIST etc. assistance/ recognition.

Nil

18. Community Services.

The Management offers monetary help to the poor students. Moreover donation of money to temples and computers to the Govt. schools are being done by the Management. The college has three NSS units. They conduct blood donation camps, eye check-up camp and other awareness camps in the nearby villages.

19. Teachers and officers newly recruited.

Recruitment of new teaching and non-teaching staff is made every year as per the required workload for academic and administrative activities.

20. Teaching and non-teaching ratio.

Ratio: 4:1
Total number teaching staff: 107
Non teaching staff : 27

21. Improvements in the library services.

On the recommendation of the staff members, new books, magazines and journals have been added to the Library for the benefit of the students

22. New books/ journals subscribed and their value.

S.No	Academic year	No. of Books	Price	No. of magazines	Price	No. of Journals	Price	No. of news papers	Price	No. of CDs
1.	2004-05	1370	308035	39	26122	24	27247	10	12000	840
2.	2005-06	1090	288720	52	33758	39	40044	10	12000	913

23. Courses in, which student assessment of teachers is introduced, and the action taken on student Feedback.

Two boys and two girls from each class are called to assess the performance of teachers every month. The assessment is based on the scheme which is provided to the students beforehand. The feedback is collected by the Administrative Officer and two faculty members. Remedial steps are taken to rectify the problems if any as pointed out by the students. The Principal visits all the classes once in a month and collects feed back in person from the students.

A suggestion box is kept out side the Principal's chamber and suitable remedial actions are taken on the suggestions and complaints lodged in that. A grievance cell consisting of faculty members is functioning in our college through which students can get counseling not only for their academic but also for their personal problems.

24. Unit cost of Education.

Our college is a self-financing institution and doesn't collect any donation from the students. Students are charged only nominal fees. Fee structure copy is enclosed for your reference. (Ref Annexure - 1)

25. Computerization of administration and the process of admissions and examination results, issue of certificates.

The day to day administration-related works are computerized. Admissions are made by following the norms of the Government of Tamil Nadu and the eligibility criteria set by the Periyar University. After collecting the applications, details of the students are computerized. The applications are scrutinized and list is prepared based on merit and Community.

University ranks secured by many students of our college and their marks are fed into the computer as soon as the results are announced. Parents are informed of the results of their children by post.

26. Increase in the infrastructural facilities.

Computer facilities are made available in all the Staff rooms to enable the Staff to ready the printed notes to be given to the students.

27. Technology up gradation.

Impress Software has been installed for issuing the Transfer Certificate This helps us to know all the required details about a particular student.

28. Computer and internet access and training to teachers and students.

A Tally Training Course was arranged for the Staff members of Arts stream who in turn impart this to the students. Students were given certificates at the end of the course.

29. Financial aid to students.

Our college is run by Vasavi Vidhya Trust, which is community oriented. It offers a helping hand not only to the students from the same community but also to the poor students from other community. Some students were given concession to pay half amount of their fee. More than 77 students were benefited during the academic year 2005-2006.

30. Activities and support from alumni association.

Alumni Association plays an active part by offering useful suggestions from their experience. Alumni students offer help in arranging guest lectures, industrial visits and placements.

31. Activities and support from PTA.

PTA (Parents Teacher Association) meetings are conducted at regular intervals. In those meetings, the progress and problems of the students are discussed and proper solutions are drawn out.

32. Health services.

Immediate attention is given to the student who falls ill. Timely medical service is available in the college as well as in the hostel. The teaching and the non teaching staff, students and the workers have been given an accident insurance coverage for Rs. 50,000/- Besides that, eye-camp, blood donation camp and health awareness camps are conducted at regular intervals.

33. Performance in sport activities.

BASKET BALL: Our College team participated in various State Level, University tournaments and secured the prominent positions. Some of them got selected to represent the Periyar University Team in South Zone Inter University tournament.

HOCKEY: Our College team participated in Periyar University Inter College Hockey tournament and in the District tournament and secured Winners Trophy. And also our students were selected as the representatives of the Periyar University in the South Zone Inter University hockey tournament.

POWER LIFTING: Our College Power Lifting team participated in State Level, District Level and Periyar University Inter College Tournament and won various medals and prizes. The team has the University players too.

WEIGHT LIFTING: Our College weight lifting team participated in Periyar University weight lifting tournament and won different prizes.

FLOOR BALL: Our College players participated in Senior National Floor Ball Championship and won the fourth position.

34. Incentives to outstanding sportspersons.

Our college cheers up the outstanding sport students by providing various benefits. Our talented students excel in sports activities at the District and State level competitions. Such students are given fee concession and yet some others are given free education too. Sport students are given on duty and full attendance during the days of tournaments and competitions.

35. Student achievement and awards.

Many of our students have secured University Ranks and won gold medals. Many of our students have been placed through campus interviews. Many of our students have excelled in various extra curricular activities conducted at various colleges in the District, State and National level. (Details are enclosed).

36. Activities of the guidance and counselling unit.

Our college has a grievance redressal council of which a few members of the teaching staff are the members. Students can get guidance from them for any of their grievances.

37. Placement services provided to students.

Training programme for various campus interviews and job fair was organized by our college placement unit. It also provokes awareness among students about the other available opportunities.

38. Development programme for non-teaching staff.

The non-teaching staff are taught file maintenance with the help of computers by the faculty members of Computer Science.

39. Healthy practices of the institution.

- The students, who clear all the subjects in the university exams, are awarded with silver coins.
- An all India tour is also arranged for one boy and one girl from each class who secure first mark in the University Exams.
- This year 100 students were taken to Delhi from 27-11-05 to 05-12-2005, to motivate them to get more marks.
- Teaching and non-teaching staff members are provided with accident mediclaim Insurance coverage in tie-up with Sri Gokulam Multi speciality Hospital, Salem.

40. Linkages developed with national and international, academic, research bodies.

We have recognized Institutional membership with BCL. (British Council Library, Chennai), AIMA (All India Institute of Management Association, Delhi) and MMA (Salem chapter).

41. Any other relevant information the institution wishes to add.

- a. Our college serves as an exam centre for the Annamalai University Examinations every year.
- b. Our college serves as a venue for TNPCE.
- c. Our college acts as a study centre for Pondicherry University Distance Education.
- d. Consortium Exam was conducted in our College.
- e. Personal Contact Programme of Annamalai University, Periyar University (PRIDE), TNOU (Tamilnadu Open University) is conducted in our College.
- f. Free Practical Classes in Microbiology were conducted for XII students of various schools.
- g. Nearly 150 poor families of the same community are benefited by Rs 250/- per month given by the Vasavi Vidya Trust.
- h. EB employees from clerical to officer level were given computer awareness training for 10 full days programme.

Part: C

Plans of the institution for the next year (2006-2007)

We have anticipated

- 1) To purchase more number of books for library
- 2) To conduct Faculty Development Programme
- 3) To construct a language lab to improve the communication skill of students
- 4) To give incentives for outstanding sports persons.
- 5) To conduct personality development classes to all the final year students.
- 6) To enlighten the students, the Dept. of English, tells five new words, news and facts from various Magazines and Journals over the Public Address System every morning.
- 7) To make the students grow ethically the Dept. of Tamil tells a 'Kural' everyday with its meaning

Name & Signature of the Co-ordinator, IQAC

Name & Signature of the Chairperson, IQAC